

# WAUPACA POLICE DEPARTMENT



## 2013 ANNUAL REPORT

*The Mission Statement of the Waupaca Police Department is to serve our community with the enduring belief that in doing so, we serve ourselves. We believe that community problems require total commitment between ourselves and those we serve. As professionals, we view our responsibilities as covenant of public trust. We recognize that the primary purpose of our organization is not only the skillful enforcement of the law, but the delivery of humanitarian services which promote community peace.*

Waupaca City Council  
Waupaca Police Commission  
Mayor Brian Smith  
City Administrator/City Clerk Henry Veleker

City Representatives,

Attached you will find the Waupaca Police Department Annual report for 2013.

Overall, you will find that Waupaca's reported crime rate decreased by approximately 14% from 2012 based on our Uniform Crime Reporting statistics whereas our clearance remains higher than the State average.

The total budget for police operations in 2013 was \$1,501,205 which was approximately 1.9% less than the 2012 budget. Actual expenditures came to \$1,471,198; about \$30,007 under budget, or approximately 2.0%. Revenue collected in 2013 was \$127,886, a decrease of about 3.5% from 2012.

On the whole, police calls, citations and arrests decreased by 16.2%. Criminal arrests increased by 21.9%, and citations decreased by 26.6%. Overall property loss due to theft increased 196%. Recovered stolen property was approximately 30%, slightly above the statewide average of 27%

In 2014, the Waupaca Police Department will be undergoing significant changes in policy related to electronic communications as a result of sweeping changes to the Criminal Justice Information Sharing program (CJIS) along with changes with the Crime Information Bureau (CIB) and the National Crime Information Center (NCIC). In addition, there will be major upgrades to our Mobile Records Management System along with the Wisconsin Traffic and Criminal Software (Badger TraCS).

Respectfully submitted



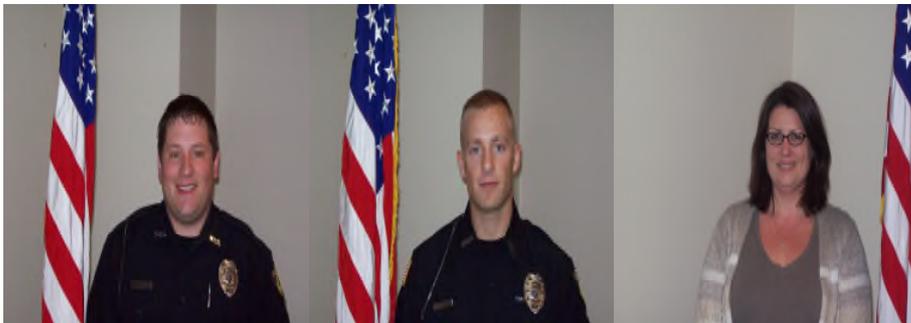
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Timothy Goke  
Police Chief

Waupaca City Council  
Waupaca Police Commission  
Mayor Brian Smith  
City Administrator Henry Veleker  
Chief of Police Tim Goke

Dear Representatives,

The Waupaca Police Department addressed many staffing level issues in 2013. Administrative Secretary Kitti Baldwin retired in May 2013 after serving 9 years with the police department. Our agency hired Jeri Allen to fill the position. Ms. Allen previously worked with the Waupaca County Sheriff's Department so she brings experience and unique skills to the position and we are fortunate to add her to our staff. Officers Josh Krueger, Colin Mumford and Nate Winistorfer resigned their positions with the police department to work for other law enforcement agencies. The police department hired Jeremy Mulroy and Clint Schroeder as police officers and hope to fill the third vacancy in January 2014. Officer Mulroy previously was employed with the Outagamie County Sheriff's Department and Officer Schroeder has worked for the Manawa and Marion Police Departments. Each officer brings a unique set of abilities and I am confident all the recent hires will represent the department with a highest degree of professionalism.



Clint Schroeder

Jeremy Mulroy

Jeri Allen

All the officers attended a minimum of 24 hours of state mandated training for 2013. The department encourages officers to seek specialized training although training is conducted based on the needs of the department and officers. Officers attended training in emergency vehicle operations, legal update, tactical training, interviews & interrogations and specialized training in recognizing impaired driving while under the influence of alcohol or drugs.

The Waupaca Police Department was fortunate to receive two grants sponsored by the Wisconsin Department of Transportation in 2013. The police department received a \$15,000 speed enforcement grant and a \$10,000 Click It or Ticket (Seatbelt) grant. Both

grants were suspended later in the year due to lack of federal funding. I appreciate the officer's hard work and effort as special enforcement projects involve working hours beyond their normal work schedule.

On behalf of all the dedicated professional of the Waupaca Police Department, I would like to express our sincere gratitude to the members of the Police Commission, Mayor Brian Smith and the Common Council for their continued support.

Respectfully,

*Geoff Johnson*

Geoff C. Johnson

Lieutenant

### **2013 Crime Investigation Report**

In 2013, the City of Waupaca Police Department established a Facebook account to get important information out to the citizens of the community as well as to identify and catch criminals. Social media is no longer just about keeping in touch with family and friends. Social media has become a useful tool for local police & sheriff departments to fight crime and locate missing persons.

The City of Waupaca Police Department used Facebook to identify criminals who were shoplifting as well as stealing from a business. In two Facebook postings, the police department received calls with-in minutes of the postings to identify the suspects which resulted in arrests.

In January of 2013, there was a reported burglary in progress at Mills Fleet Farm. When officers responded they observed a suspect walking away from the store in the parking lot. After a brief foot pursuit, officers took into custody a thirty five year old male. Officers recovered two long guns that were stolen along with other merchandise from the store. There was also thousands of dollars of damage done to the inside of the store where the suspect had damaged property inside.

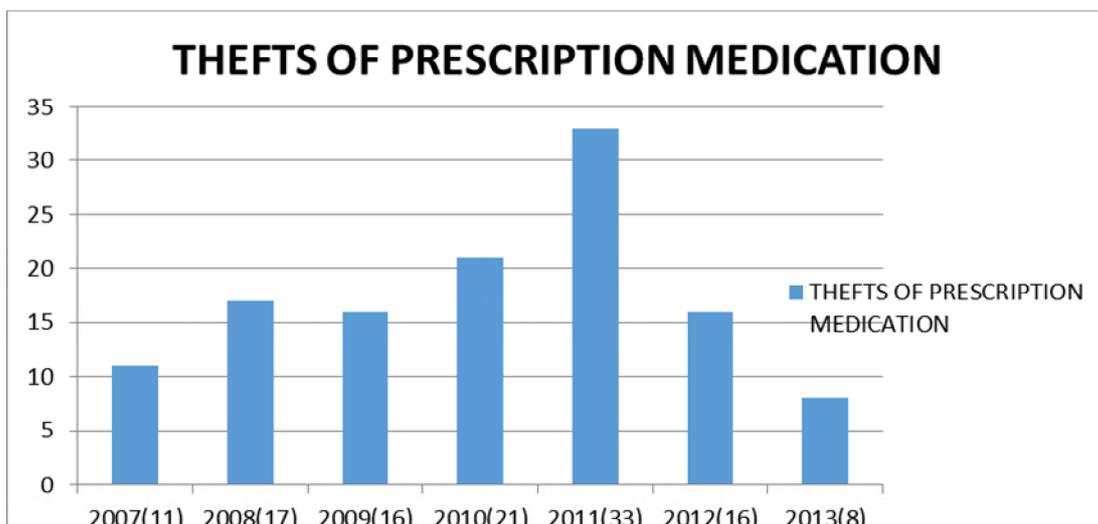
In February, there were three reported armed robberies. The Best Western Grand Seasons, Village Inn Hotel, and the Feminine Touch. In all three robberies a white female was described as being the suspect. While officers were responding to the Feminine Touch robbery, an officer observed a vehicle matching the description drive by. Officers performed a felony stop and the suspect was taken into custody. The suspect who is a thirty five year old female did confess to all three robberies. The suspect was also responsible for a robbery that took earlier in the morning in the City of Manawa. In May, the Waupaca Police Department investigated two methamphetamine labs. One of the methamphetamine labs was discovered after a twenty three year old male caught on fire while making it. He was charged with Manufacturing Methamphetamine along with another twenty five year old male. A week later a search warrant was served and a forty nine year old male, a forty five year old female and a twenty two year old male were taken into custody for Manufacturing Methamphetamine.

In July, the department investigated a robbery where a nineteen year old male pointed a gun at two people in a residence. The male then stole approximately three ounces of marijuana and some money. He was later arrested in the City of Oshkosh and charged with Robbery and Theft. During the course of this investigation, others in the residence were also charged with Possession of Marijuana, Manufacturing & Delivery of Marijuana, Possession of Drug Paraphernalia and Keeping and Maintaining a Drug House.

In December, the department also investigated a robbery where 6.7 grams of marijuana was stolen at knife point from a twenty two year old male. Two twenty seven year old males were taken into custody and charged with Robbery, Possession of Marijuana, and Disorderly Conduct.

The City of Waupaca Police Department continues to be part of the Central Wisconsin Drug Task Force. The task force was developed so that departments could operate collaboratively between multiple jurisdictions. Members of the task force then formulate plans to combat drug trafficking. Plans include making controlled buys, and monitoring persons, houses, or property for suspected drug activity. The task force uses equipment that is bought, funded by grants, or seized to assist in their investigations. Members of the task force use search warrants and subpoenas to assist in their investigations to make arrests.

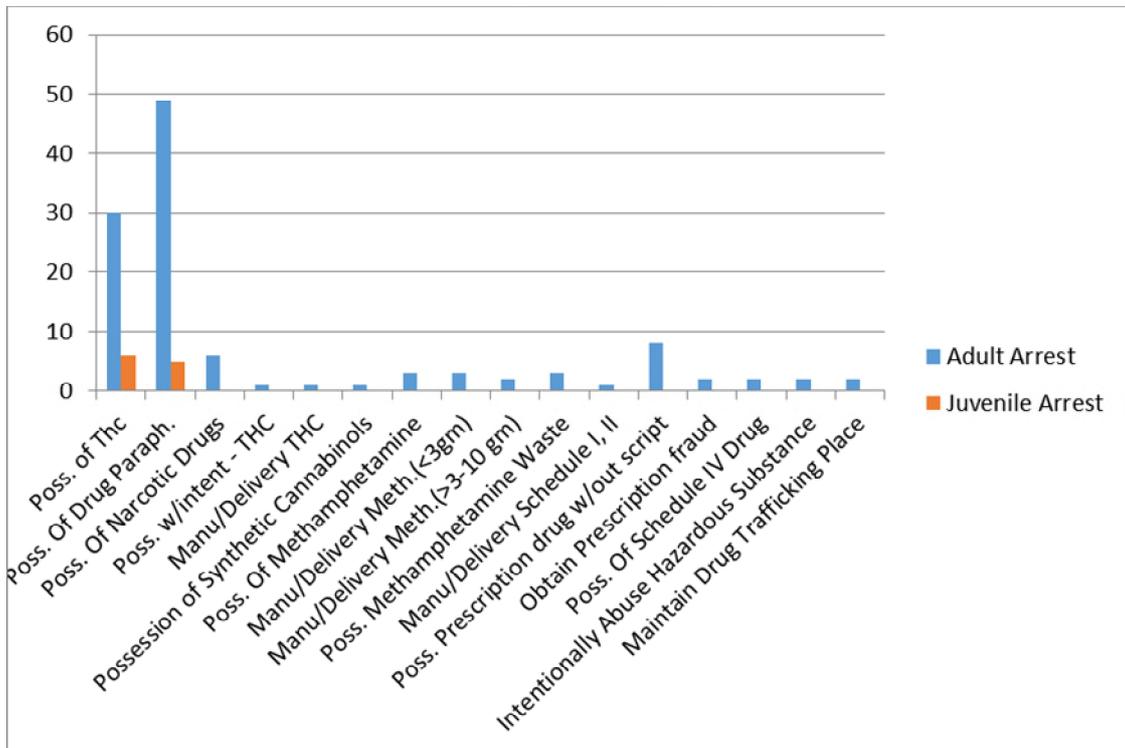
The agencies involved in the task force are Waupaca Police Department, Waupaca County Sheriff's Department, Waushara County Sheriff's Department, Stevens Point Police Department, Portage County Sheriff's Department, Wood County Sheriff's Department, Wisconsin Rapids Police Department, Marshfield Police Department, Berlin Police Department, Green Lake County Sheriff's Department, Juneau County Sheriff's Department, Adams County Sheriff's Department, Marquette County Sheriff's Department, Plover Police Department and Grand Rapids Police Department. Because of the ongoing problems with prescription medication, the Waupaca Police Department and health care professionals have been working and training together closely to reduce the incidents involving prescription theft, abuse, and sales. In September of 2013, the Waupaca Police Department and the Waupaca Community Health Action Team (CHAT) as well as other interested community leaders including doctors and nurses along with citizens in the community spent a day talking about alcohol and drugs and how it is affecting the community. We specifically talked about prescription drug abuse and the false reporting to the Waupaca Police Department. In 2013, there were only eight reported prescription thefts which is a reduction from 2012 where there were 16 reported prescription thefts. The graph below depicts prescription drug complaints from 2007, 2008, 2009, 2010, 2011, 2012 and 2013. From 2012 to 2013 there was a 50% reduction in reported crimes. We attribute this reduction to law enforcement and health care professionals working closely together.



### CONFISCATED DRUGS 2013

Drug Type	Quantity	Units
Marijuana	262.65	GM
Marijuana	6	Plants
Methamphetamine	8.61	GM
Other Hallucinogens	17	GM
Oxycodone	25	DU
Vicodin	2	DU
Alprazolam	2	DU
Other Prescription	67.5	DU

### DRUG ARREST/CHARGES 2013



In 2013, the City of Waupaca Investigated 79 drug complaints that resulted in 132 drug charges. There were a total of 51 drug related felony charges, 28 misdemeanor charges, 55 ordinance citations, and 8 juvenile charges. The chart below includes the drug charges. Charges not included on chart are Possession of a Controlled Substance within 1,000 feet of certain places, no person may solicit, hire, direct, employ or use another to purchase pseudoephedrine on his behalf and felony/misdemeanor bail jumping.

From January 1, 2013 thru December 31, 2013 there were two voluntary withdrawals that were drug related offenses from the Waupaca High School and two voluntary withdrawals from the Waupaca Middle School. All expulsions were marijuana related charges.

Students are allowed to reapply and enroll back into the school district; however, they have to attend the high school three hours a day five days a week for a EAP(Educational Assistance Program), complete sixty hours of community service, meet with AODA Counselors, and complete three academic courses at home.

Respectfully Submitted,

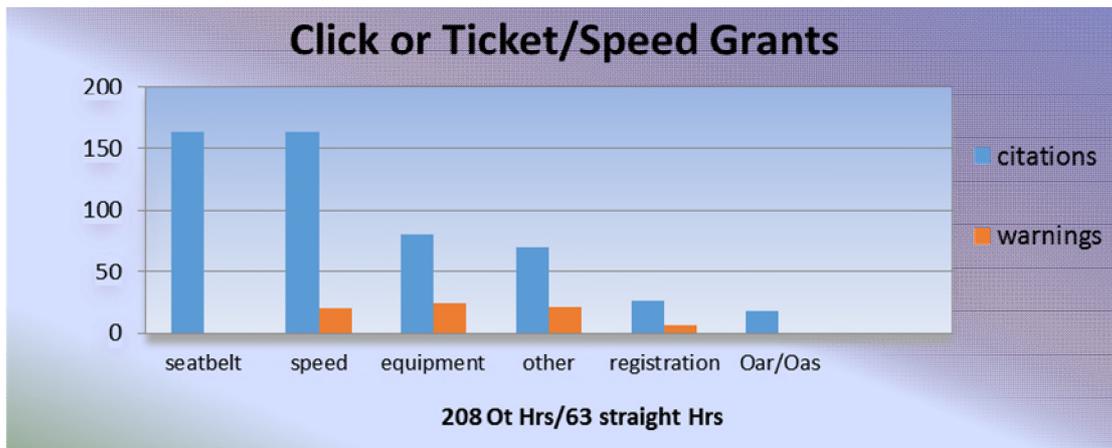
Brian Hoelzel  
Detective Sergeant

# 2013 Department Programs & Services

In 2013 the Waupaca Police Department participated in both a Click it or Ticket grant and a Speed enforcement grant. The primary focus of these grants was to achieve compliance of speed and seatbelt laws through a saturated patrol effort. The basis for these grants are studies showing speed and seatbelt usage to be contributing factors in a high percentage of injury accidents. The national Highway Traffic Safety Administration estimates approximately forty four lives and six hundred and fifty injuries in Wisconsin would be prevented by a ten percent increase in safety belt usage.



Both the Click it or ticket grant and speed grant were conducted between January through June of 2013. Officers worked a total of 208 hours of overtime and 63 hours of straight time or on duty time specifically enforcing speed and seat belt regulations. During the grant, officers issued 522 citations and 72 warnings as depicted by the graph below.



In 2013, Officer Rodenz continued his role as the Liason Officer for the Waupaca Police Department. During the year Officer Rodenz gave presentations to various levels of classes and instructed counter act to 175 middle school students. Officer Rodenz additionally spoke with 35 students at the Emmanuel Lutheran Church about bullying and fingerprinted two groups of students at CAP Services.

Also during the year, the Waupaca Police Department has continued the Waupaca's Most Wanted site on the City of Waupaca web page. Pictures of offenders are also provided to the Waupaca County Post which has proven to be an effective measure in locating suspects who are wanted.

In April of 2013 the Waupaca Police Department held a prescription drug turn in at the police department. The program offers citizens an opportunity to safely dispose of unused or expired medications.

**Respectfully Submitted,**

*Sgt. John Helgeson*

## WAUPACA COUNTY SWAT

Police response to an unusual emergency situation often requires specialized tactical units trained and equipped to take effective action. The Waupaca County Swat Team is designated for these types of situations. The primary goal of this unit is to contain, control, and resolve these situations as effectively and efficiently as possible while protecting life and minimizing the risk of injury to all persons involved.

The Waupaca County Swat Team is comprised of law enforcement S.W.A.T. officers throughout the county of Waupaca. A (S.W.A.T.) Operator is an officer who is trained in Specialized Weapons And Tactics. Law Enforcement Depts compiling the Waupaca County Swat Team are the Waupaca P. D., Waupaca County Sheriff's Dept., Clintonville P. D., New London P. D., and the Iola P. D. Currently there are 16 Swat operators that comprise two teams (GRAY Team and BLUE Team). The Waupaca P. D. designated SWAT operator is Sergeant Mario Graceffa.

The Waupaca County Swat Team will respond for deployment when ordered out by proper authority for the purpose of controlling non-routine/high risk incidents. Swat will provide a coordinated police response in situations where non-routine police action is required. Swat may be used if requested for the execution of high-risk warrants that may pose a danger to innocent persons or police personnel.

February, 2013 Waupaca Swat conducted an Active Shooter Training at the Waupaca County Court House.

June, 2013 Waupaca Swat attended Woodland Land Navigation Course/Instruction. SWAT operators utilized compass, map-overlay, and GPS to navigate woodland terrain course. Woodland Navigation can be used for search of suspect/evidence and for coordinating emergency response for missing/lost persons

August, 2013 Waupaca Swat was activated to execute a narcotics search warrant at a residence in Manawa. After execution of the warrant suspects were taken into custody for related narcotic possession/delivery offenses. Illegal narcotics were seized as evidence during the warrant search.

August, 2013 Waupaca Swat was requested for mutual aid for an armed robbery in the City of Wautoma. Initial responding Wautoma Officers exchanged gunfire with armed suspect. Suspect barricaded self in a vacant residence. Waupaca Swat along with other law enforcement agencies made entry into the residence to apprehend suspect.

November, 2013 Waupaca Swat conducted active shooter training at Manawa Elementary School. Training was attended by teachers/administrators for demonstration and instructions for preparedness for an active shooter scenario.



In addition to the calls for service the Waupaca Swat Team maintains a vigorous training schedule. The Waupaca Swat Operators trained monthly in several tactical areas. Swat Operators train for scenarios in hostage rescue, active shooters, barricaded subjects, negotiations, and executions of warrants. The majority of the Swat Operators are State Certified Instructors in several police disciplines.

Respectfully submitted

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Sergeant Mario Graceffa

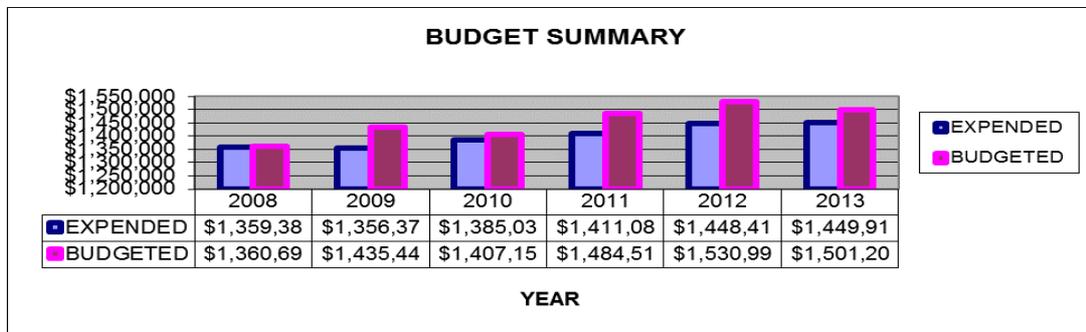
## 2013 Budget Summary

Though the city's 2013 population is estimated at 6,069 much of the area's population lives outside the city limits in surrounding townships. The Waupaca area supports a service area of over 30,000 people within a 15 mile radius of the city. Waupaca serves as the county seat encompassing approximately 8.01 square miles and has about 47.21 miles of roads.<sup>1</sup>

The 2013 Budget for the Waupaca Police Department was \$1,501,205, which was a decrease of \$29,792 over 2012. The budget is broken down into 7 different areas or “programs”, including Police Administration, Police Patrol, Clerical, Drug Enforcement, School Liaison, School Patrol and Parking Enforcement. Table 1 depicts the actual budget for specific programs for 2013. In 2013, the Police Department came in under budget by 2.0%, or approximately \$30,007.

<b>2013 BUDGET SUMMARY</b>				
	Budgeted	Actual	Difference	Percentage
Police Administration	\$231,568	\$229,628	\$1,940	-0.84%
Police Patrol	\$1,067,288	\$1,049,588	\$17,700	-1.66%
Clerical	\$62,250	\$67,414	(\$5,164)	8.30%
Meg Operations	\$10,489	\$974	\$9,515	-90.71%
School Patrol	\$8,310	\$7,892	\$418	-5.03%
School Liaison	\$57,451	\$48,695	\$8,756	-15.24%
Parking Enforcement	\$1,800	\$1,360	\$440	-24.44%
Building	\$62,049	\$65,647	(\$3,598)	5.80%
<b>TOTAL</b>	<b>\$1,501,205</b>	<b>\$1,471,198</b>	<b>\$30,007</b>	<b>-2.00%</b>

**Table 1**     *\*figures do not reflect final audit report*



**Figure 1**

<sup>1</sup> Waupaca Department of Planning and Zoning

## 2013 Revenue Summary

The total revenue generated by the Waupaca Police Department in 2013 was **\$127,886**. Table 2 depicts the actual source of revenue over the past 5 years, and Figure 3 depicts the average percentage in each category for 2011. Table 3 depicts the budgeted amounts compared to the collected amounts.

<b>POLICE DEPARTMENT REVENUE SUMMARY</b>					
	2013	2012	2011	2010	2009
Traffic/Misd	\$48,726.00	\$54,352.00	\$48,320	\$43,777	\$49,832
Parking	\$20,949.00	\$20,229.00	\$18,907	\$24,534	\$22,679
Alarms Permits	\$15.00	\$15.00	\$90		\$20
Fees	\$2,847.00	\$2,614.00	\$2,720	\$2,392	\$2,916
Other	\$2,389.00	\$1,681.00	\$411	\$1,185	\$0
Liaison	\$49,122.00	\$50,329.00	\$45,777	\$44,970	\$38,544
Crossing Guard	\$3,838.00	\$3,390.00	\$7,100	\$2,977	\$3,628
<b>TOTALS</b>	<b>\$127,886.00</b>	<b>\$132,610.00</b>	<b>\$123,325</b>	<b>\$119,835</b>	<b>\$117,619</b>

Table 2

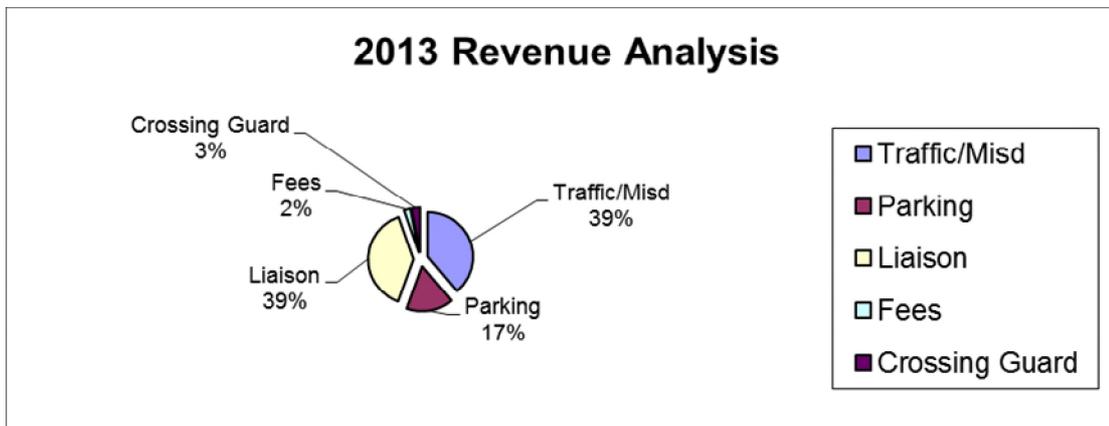


Figure 3

<b>2013 BUDGET SUMMARY</b>		
	BUDGETED	COLLECTED
Traffic/Misd	\$57,000	\$48,726
Parking	\$18,100	\$20,949
Liaison	\$57,629	\$49,122
Fees	\$3,000	\$2,847
Crossing Guard	\$4,000	\$3,838
<b>TOTAL</b>	<b>\$139,729</b>	<b>\$125,482</b>

Table 3

Police Department 2013 Incident Analysis

The Police Department tracks every call an Officer is called to, including all self initiated field activity (SIFA). Table 4 depicts the yearly summaries with a percentage depicted for each category shown in Figure 3. This depicts an increase in Incidents of 5% when compared with 2010. A summary of each category is as follows:

Assist: General citizen assists to include assisting EMS, FIRE, businesses, motorists (i.e. lockouts), and assisting other agencies.

Criminal: All calls related to criminal activity, such as burglaries, thefts, drug offenses, and domestic disturbances.

General: This category includes a variety of services, including animal complaints, delivery of council and other legal notices, follow up investigations, and community presentations.

Ordinance: General ordinance violations, such as animal complaints, disturbances, bad checks, truancy, and permit violations.

Service: General service related calls, such as missing persons, special patrols, and warrant arrests.

Traffic: All traffic related calls, such as speeding, OWI, school zone enforcement, traffic direction, and accident investigation.

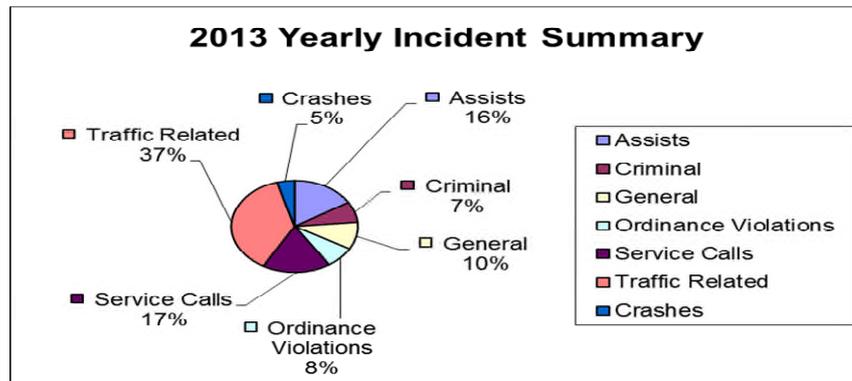


Figure 2

YEAR	2008	2009	2010	2011	2012	2013
Assists	1499	1334	1663	1870	1766	1533
Criminal	1129	963	824	681	733	708
General	1617	2104	1545	2072	1568	934
Ordinance Violations	1712	1619	1938	1724	2001	719
Service Calls	1147	735	1320	1423	1612	1655
Traffic Related	1693	1636	2068	2022	3421	3557
Crashes	416	321	283	331	272	425
<b>TOTAL CALLS</b>	<b>9213</b>	<b>8712</b>	<b>9641</b>	<b>10123</b>	<b>11373</b>	<b>9531</b>

Table 4

## 2013 Property Loss Analysis

The total property loss (theft) for 2013 was reported at \$148,627, and the amount of stolen property recovered was \$44,677, or approximately 30%. In 2011, the statewide recovery rate average was 27%<sup>2</sup>. Figure 4 depicts a property loss analysis over the past 6 years. Based on this graph, you can see that the Waupaca Police Department is generally consistently higher with recovery rates than the statewide average.

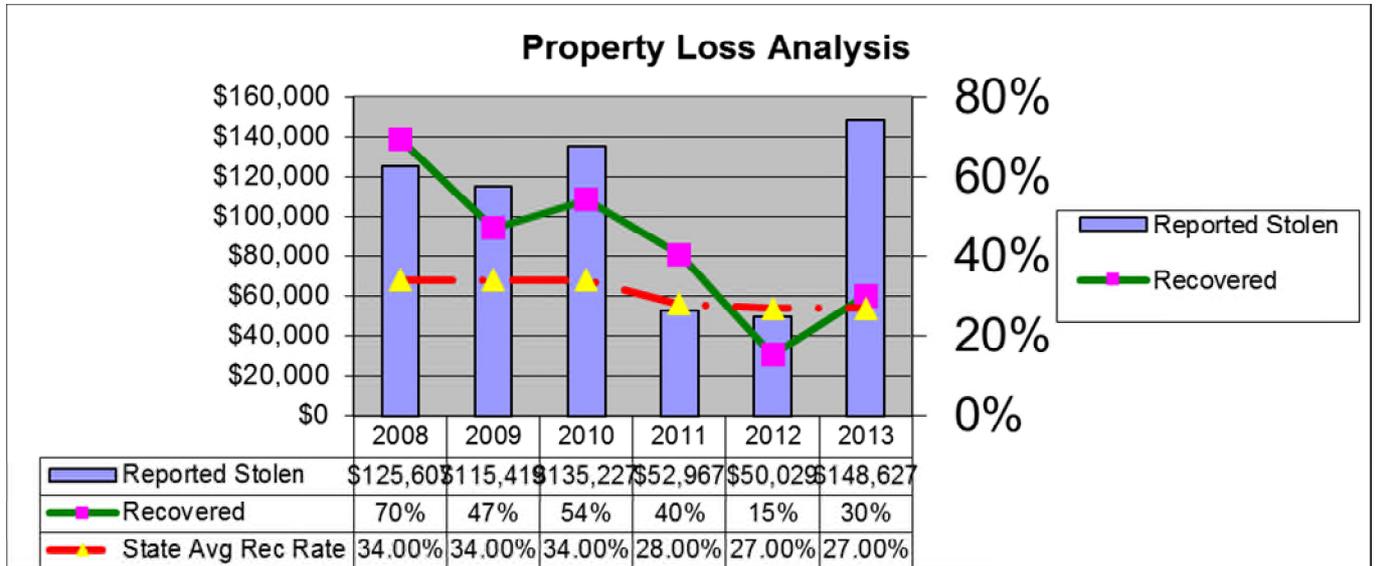


Figure 3

<sup>2</sup> Wisconsin Office of Justice Assistance, 2011 Crime in Wisconsin

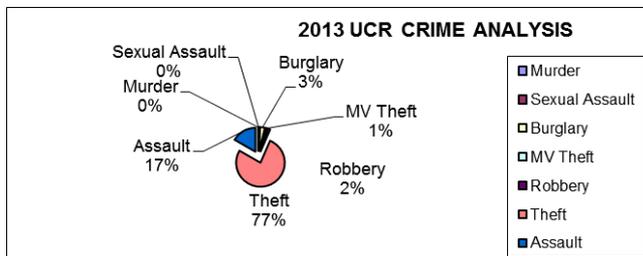
## Uniform Crime Reporting Summary

The Federal Bureau of Investigation's Uniform Crime Reporting (UCR) Program, which began in 1929, collects information on the following crimes reported to law enforcement authorities: homicide, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson.

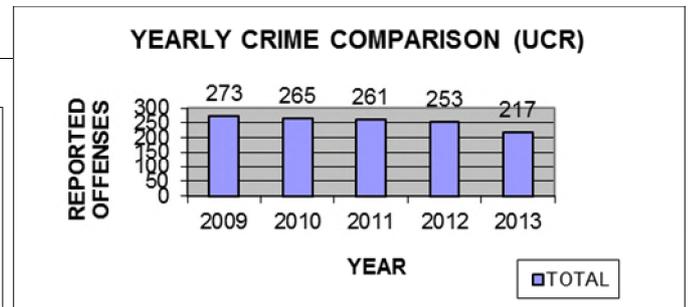
In 2013, The WPD saw a 14% decrease in UCR Crimes from 253 in 2012 to 217.

YEAR	2009	2010	2011	2012	2013
Murder	0	0	0	0	0
Sexual Assault	0	0	0	2	1
Burglary	34	15	10	23	7
MV Theft	2	7	7	0	2
Robbery	0	1	3	2	4
Theft	178	201	211	192	167
Assault	59	41	30	34	36
<b>TOTAL</b>	<b>273</b>	<b>265</b>	<b>261</b>	<b>253</b>	<b>217</b>

**Table 4**



**Figure 4**



**Figure 5**

Uniform Crime Reporting Clearance Rate

Figure 7 depicts the arrest clearance rates for UCR offenses in 2013 as compared to the state wide average rates for 2011<sup>3</sup>. Category for Murder is reported at 0% clearance due to the fact that there were no offenses reported.

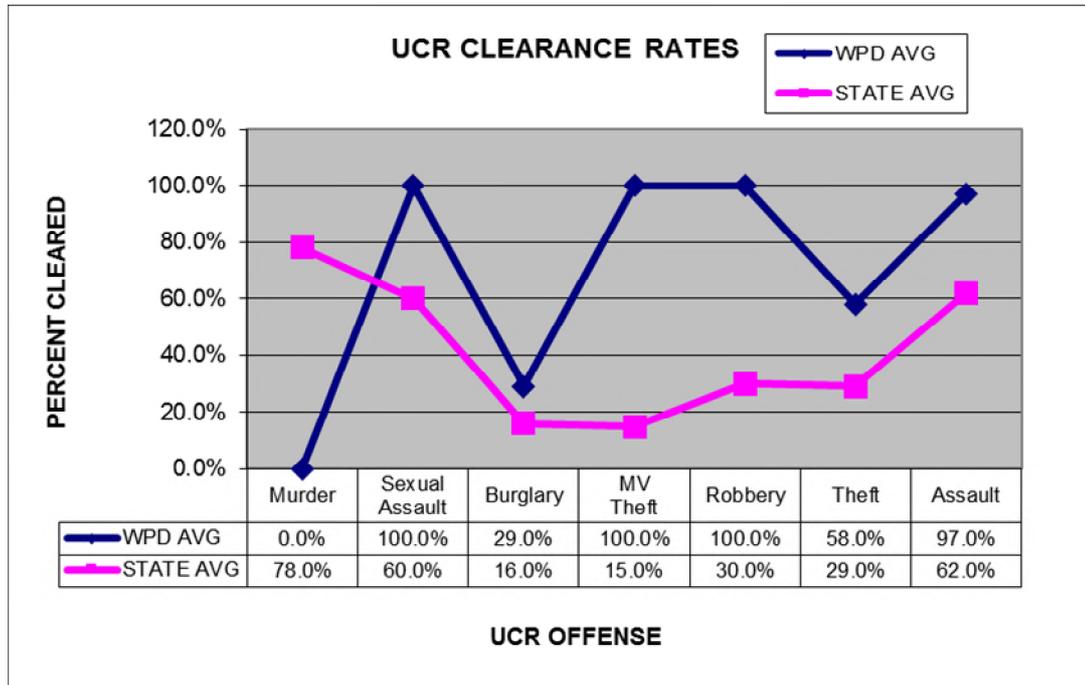


Figure 6

<sup>3</sup> Wisconsin Office of Justice Assistance, 2011 Crime and Arrest Report.

## 2013 Criminal Arrest Analysis

Figure 7 depicts the actual number of total criminal arrests made by the Waupaca Police Department. Figure 8 depicts a percentage breakdown of all arrests made in 2013. In comparison, there was a 22% increase of criminal arrests from 2012 to 2013.

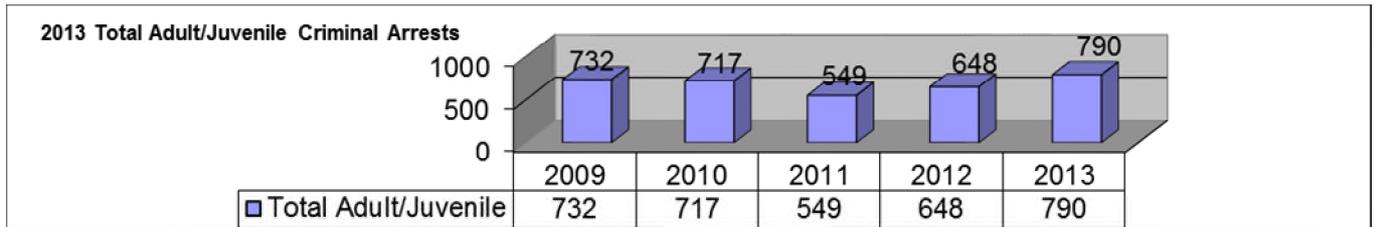


Figure 7

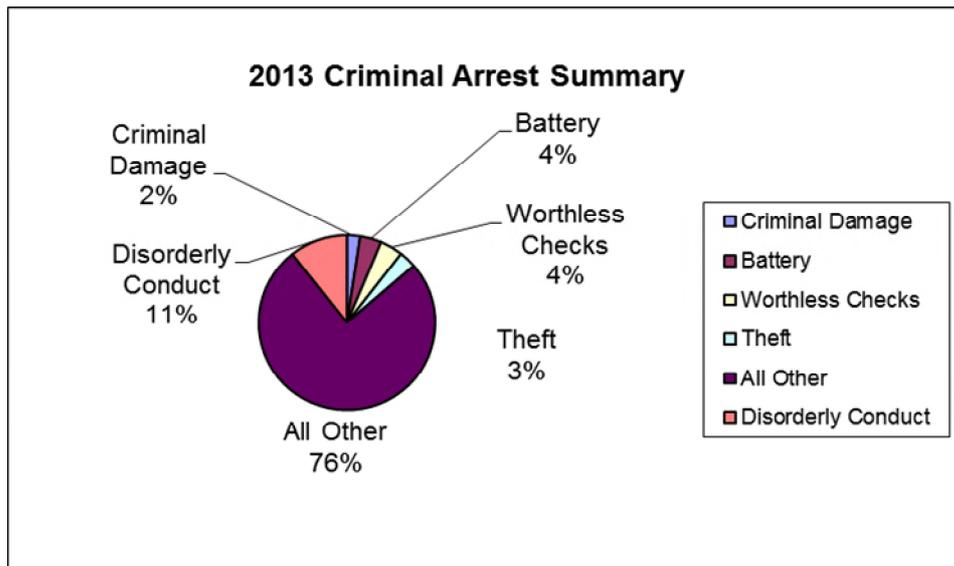


Figure 8

## 2013 Citation Analysis

Table 5 depicts the actual number of citations, both traffic and ordinance violations issued over the past several years. For 2013, there was a 26% decrease in citations as compared to 2012.

### CITATION SUMMARY

CITATION SUMMARY				
YEAR	TRAFFIC	UNDERAGE ALCOHOL	ORDINANCE	TOTAL
2006	854	57	571	1482
2007	740	83	775	1598
2008	828	24	693	1545
2009	783	11	598	1392
2010	1249	24	385	1658
2011	1272	11	456	1739
2012	1765	45	425	2235
2013	1166	31	442	1639

Table 5

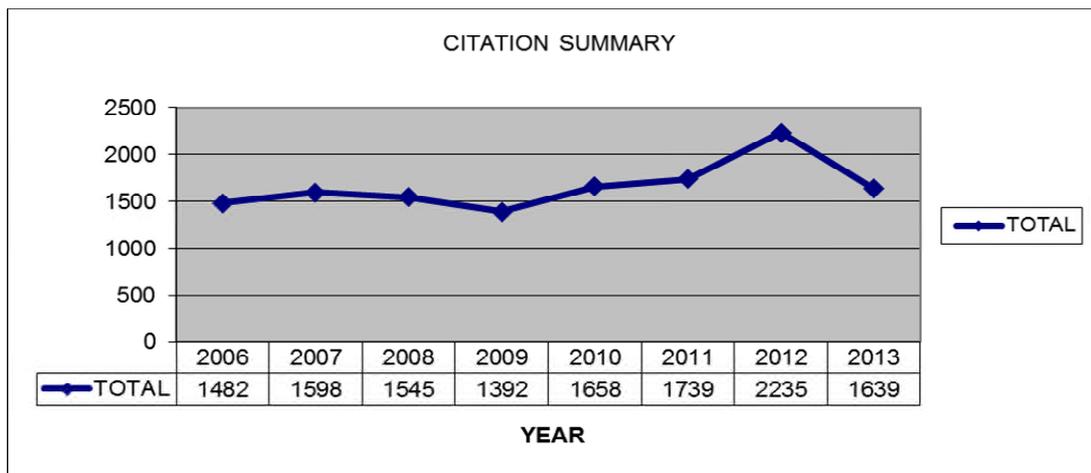


Figure 9

Figure 9 depicts the annual number of citations issued while Figure 10 depicts a percentage breakdown of all traffic citations issued in 2013.

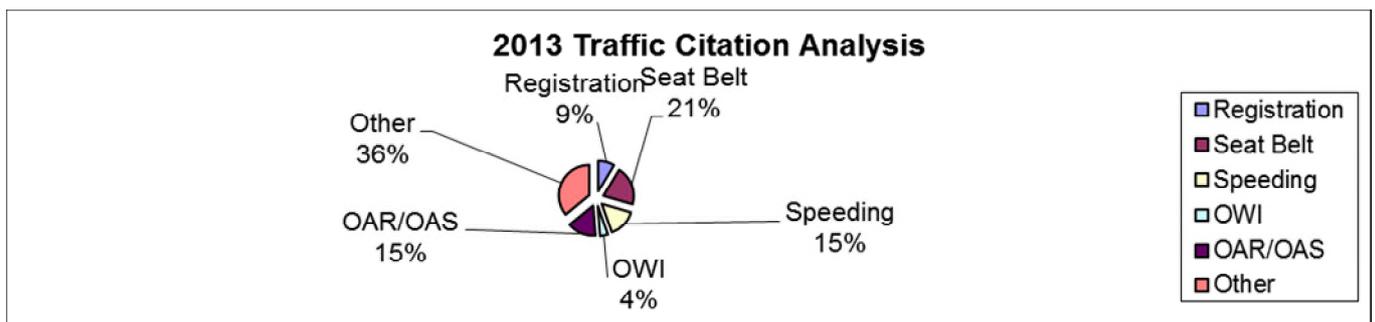


Figure10

2013 Parking Citation Analysis

Figure 11 depicts a percentage breakdown of the total number of parking citations issued in 2013, and Table 6 shows a comparison of citations issued over the past 5 year period.

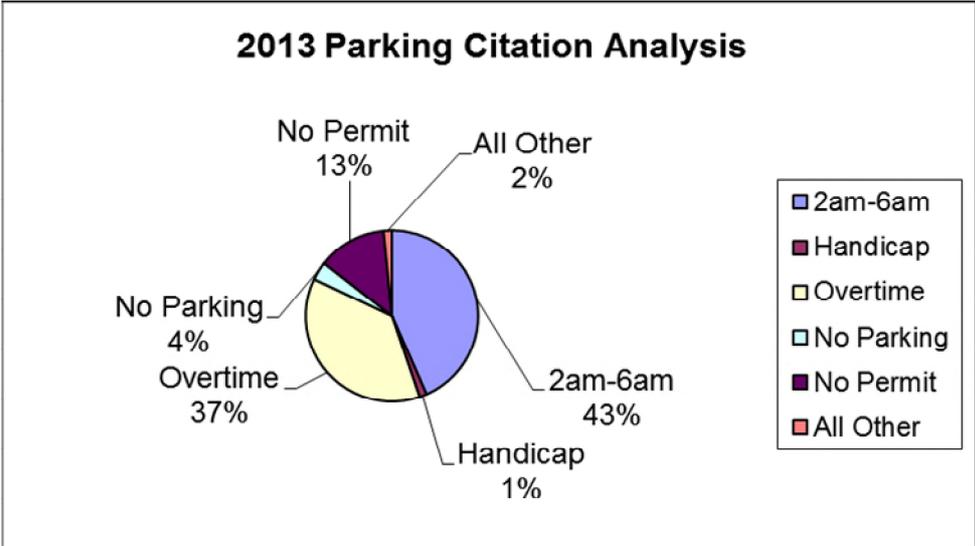


Figure 11

**Parking Citation Breakdown**

	2013	2012	2011	2010	2009
2am-6am	637	651	545	599	574
Handicap	20	23	14	83	84
Overtime	547	578	604	963	576
No Parking	51	30	24	56	59
No Permit	189	165	188	201	207
All Other	23	18	25	27	25
Total	1467	1465	1400	1929	1525

Table 6

## STAFFING LEVELS

In terms of Wisconsin averages, there were 2.21 sworn officers per 1,000 residents, 1.04 civilians per 1,000 residents and 3.25 total employees per 1,000 residents, based on 2012 averages<sup>4</sup>. Nationwide, the average was 2.38 sworn officers per 1,000 residents<sup>5</sup>. The number of employees per 1,000 is related to a variety of factors including crime level, geographic coverage, size of agency, and budgetary issues.

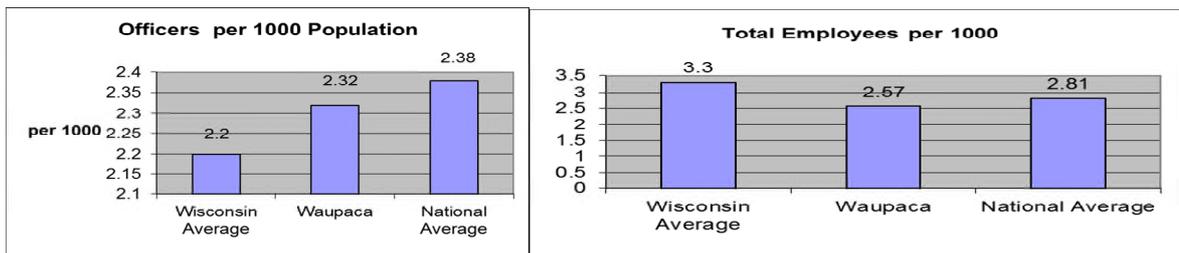


Figure 12

Figure 13

As of December 31, 2013, The Waupaca Police Department employed 14 full time sworn officers, and 1 full time civilian employees. Based on current population of 6,069, Waupaca has 2.32 sworn officers per 1,000 residents, and .25 civilians per 1,000 with a total of 2.57 employees per 1,000 residents, which is below the state average of 3.25 employees per 1,000 residents, and the national average of 2.81. Figure 12 depicts the National average, State of Wisconsin average, and the actual number of officers employed per 1,000 residents for the City of Waupaca, whereas figure 13 depicts total employee averages.

<sup>4</sup> Wisconsin Office of Justice Assistance, Law Enforcement Employees in Wisconsin 2012  
<http://oja.wi.gov/content/law-enforcement-employees-wisconsin-2012>

<sup>5</sup> Dept of Justice, FBI, 2011 Crime in the United States.



# STAFF

Chief Tim Goke  
Lt. Geoff Johnson  
Det/Sgt Brian Hoelzel  
Sgt. John Helgeson  
Sgt. Mario Graceffa  
Ofc. Nicole Jacobs  
Ofc. Diana Flatoff  
Ofc. Paul Benzschawel  
Ofc. Brent Krueger  
Ofc. Wes Zube  
Ofc. Jeremy Mulroy  
Ofc. Clint Schroeder  
Ofc. Jay Helixon  
PSLO Ofc. Brett Rodenz  
Part Time Ofc. Josh Krueger

Administrative Asst/Dispatcher Jeri Allen

## WAUPACA POLICE DEPARTMENT

