



**CITY OF WAUPACA  
REGULAR POLICE AND FIRE  
COMMISSION MEETING  
TUESDAY DECEMBER 13, 2016 @ 4:30 P.M.  
WAUPACA POLICE DEPARTMENT  
CONFERENCE ROOM  
124 S. WASHINGTON STREET**

***CITY OF WAUPACA MISSION STATEMENT:*** “*The city of Waupaca’s mission is to lead creatively, plan wisely and spend prudently to provide the services that ensure a safe and vibrant community.*”

**AGENDA:**

Call to Order

Agenda

Minutes from the November 8, 2016 Meeting

Review of November 2016 Expense Reports

Motion to Convene into Closed Session in Accordance with Wisconsin State Statute 19.85(1)(c) for the purpose of discussion of Candidates for Patrol Sergeant Process and Patrol Officer Process

Motion to Reconvene into Open Session for Possible Action

Discussion on Purchase of Vehicle

Chief’s Monthly Report for November 2016

Thank You Note – First Assembly of God

Performance Report Office Nicole Hahn

Adjournment

Bryon Gyldenvand, Chairperson  
Police and Fire Commission

**PLEASE NOTIFY THE CLERK’S OFFICE IF YOU ARE UNABLE TO ATTEND.**

PLEASE ADVISE THE CITY CLERK’S OFFICE IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS

**CITY OF WAUPACA  
POLICE AND FIRE COMMISSION**

**REGULAR MEETING**

**TUESDAY, NOVEMBER 8, 2016**

**WAUPACA POLICE DEPARTMENT CONFERENCE ROOM**

**4:30 P.M.**

**Present:** Commissioners Bryon Gyldenvand, Chairperson, Jim Schulz, Romie Jungers, Don Fisher and Ald. Steve Hackett

**Absent:** none

**Also Present:** Police Chief Brian Hoelzel

**1. CALL TO ORDER**

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**2. APPROVE AGENDA**

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**MOVED** by Comm. Schulz, **SECONDED** by Comm. Jungers to **APPROVE** the agenda as presented. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**3. MINUTES FROM THE OCTOBER 11, 2016 AND THE OCTOBER 18, 2016 MEETINGS**

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**MOVED** by Comm. Fisher, **SECONDED** by Ald. Hackett to **APPROVE** the October 11, 2016 Minutes and the October 18, 2016 Minutes. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**4. REVIEW OF OCTOBER 2016 EXPENSE REPORT**

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Chief Hoelzel apologized for not showing the current revenues and expenditures for October due to an error in the default date range showing November 1 through November 30 report. The YTD column is correct. He said he has asked for a copy of all bills charged to their department for building maintenance, etc. to be given to him for his expense report.

**MOVED** by Comm. Jungers, **SECONDED** by Comm. Fisher to **APPROVE** the October 2016 Expense Report as printed. 5 ayes, 0 voted nays, 0 absent. **MOTION CARRIED** on a voice vote.

**5. MOTION TO CONVENE INTO CLOSED SESSION IN ACCORDANCE WITH  
WISCONSIN STATE STATUTE 19.85(1)(c) FOR THE PURPOSE OF DISCUSSION OF  
CANDIDATES FROM DETECTIVE SERGEANT PROCESS**

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**MOVED** by Ald. Hackett, **SECONDED** by Comm. Fisher to **CONVENE** into Closed Session in accordance with Wisconsin State Statute 19.85 (1)(c) for the purpose of Discussion of Candidates from Detective Sergeant Process. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

The time into closed session is 4:34 p.m.

**6. MOTION TO RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION**

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**MOVED** by Comm. Schulz, **SECONDED** by Comm. Fisher to **RECONVENE** into Open Session. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

Police and Fire Commission Meeting  
November 8, 2016

The time into open session is 4:50 p.m.

**MOVED** by Comm. Jungers, **SECONDED** by Ald. Hackett to **AUTHORIZE** Chief Hoelzel to offer Det. Sergeant Position to Candidate (#1) of choice. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

## **7. DISCUSSION OF FUTURE PERSONNEL NEEDS/HIRING PROCESS**

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Chief Hoelzel said he is seeking approval to post for the Patrol Sergeant position. The applicant must submit a resume' and letter of interest regarding why they should be selected for Patrol Sergeant. The resume' and letter of interest must be submitted no later than Friday, November 18, 2016 at 4:00 p.m. There will be an oral interview with an outside panel, then an interview with Chief of Police during the last week of November/first week of December. He said he will come forward to the Police and Fire Commission with a recommendation at the December meeting for approval of the Patrol Sergeant Position.

**MOVED** by Comm. Fisher, **SECONDED** by Comm. Jungers to **AUTHORIZE** Chief Hoelzel to post for Patrol Sergeant with resume' and letter of interest submitted no later than Friday, November 18, 2016 at 4:00 p.m. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

Chief Hoelzel said there will be a vacancy for a Patrol Officer's position. This position will be posted on WILENET. Applicants will have until November 30, 2016 to apply. Chief Hoelzel said applicants will be invited to take a written test on December 13, 2016 and after that the tests will be graded. Selected applicants will be invited for oral interviews on December 20, 2016 at the Waupaca Police Department with one of the Sergeants and one of the officers. After those interviews, each applicant will meet with Chief Hoelzel.

Chief Hoelzel will bring 2-3 applicants to the Police and Fire Commission for interviews, then background checks and medical and psychological evaluations.

He added that all of the police chiefs are reporting very low numbers of applicants.

## **8. CHIEF'S MONTHLY REPORT FOR OCTOBER 2016**

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Chief Hoelzel said the value of stolen property was over \$11,000 for jewelry and money. He said approximately half of the items stolen were recovered. There were two forcible rapes and they are talking to a person of interest. No arrests have been made and are both under investigation.

There was general discussion regarding area shop lifting.

Chief Hoelzel briefly explained the Persons Arrested 18 Years of Age and Over pages in the UCR report.

There was general discussion regarding the need for the report.

Police and Fire Commission Meeting  
November 8, 2016

**MOVED** by Comm. Fisher, **SECONDED** by Comm. Jungers to **APPROVE** Chief's monthly report for October 2016. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

#### **9. RESIGNATION OF PART-TIME OFFICER**

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Chief Hoelzel said Josh Krueger submitted his resignation as a part-time officer for the Waupaca Police Department. He already has a full time position with the Waupaca County Sheriff's Department and can no longer continue with part-time duties.

**MOVED** by Comm. Schulz, **SECONDED** by Ald. Hackett to **ACCEPTS** Officer Josh Krueger's resignation with regrets. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

#### **10. ANNIVERSARY DATE – 14 YEARS SGT. MARIO GRACEFFA**

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As of October 19, 2016, Sgt. Mario Graceffa has reached 14 years of employment with the Waupaca Police Department.

#### **11. ADJOURNMENT**

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**MOVED** by Comm. Fisher, **SECONDED** by Comm. Hackett to **ADJOURN** the Regular November 8, 2016 Police and Fire Commission Meeting. 5 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

Meeting adjourned at 5:05 p.m.

Commissioner Bryon Gyldenvand, Chairperson  
Police and Fire Commission

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**CITY OF WAUPACA**  
**REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
**FOR 11 MONTHS ENDING NOVEMBER 30, 2016**

**GENERAL FUND**

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-51714-101-000	POLICE STATION: SALARIES	\$609.58	\$10,985.50	\$2,829.50	79.52%
100-51714-104-000	POLICE STATION: PT WAGES	\$300.52	\$4,110.81	\$737.19	84.79%
100-51714-106-000	POLICE STATION: HOLIDAY PAY	\$209.74	\$445.72	(\$445.72)	100.00%
100-51714-107-000	POLICE STATION: SICK PAY	\$0.00	\$13.10	(\$13.10)	100.00%
100-51714-108-000	POLICE STATION: VACATION PAY	\$229.41	\$930.76	(\$930.76)	100.00%
100-51714-116-000	POLICE STATION: PT RETIRE	\$13.51	\$171.61	\$148.39	53.63%
100-51714-118-000	POLICE STATION: SOCIAL SECURIT	\$100.78	\$1,236.17	\$1,427.00	86.63%
100-51714-119-000	POLICE STATION: RETIREMENT (R)	\$69.21	\$816.76	\$95.24	89.56%
100-51714-121-000	POLICE STATION: GRP HLTH INS	\$119.27	\$1,371.56	\$170.44	88.95%
100-51714-122-000	POLICE STATION: LIFE INS	\$3.90	\$36.97	(\$11.97)	147.88%
100-51714-123-000	POLICE STATION: INC PROTECT	\$7.65	\$87.90	\$12.10	87.90%
100-51714-124-000	POLICE STATION: WORK COMP	\$0.00	\$0.00	\$700.00	0.00%
100-51714-203-000	POLICE STATION: HEAT	\$0.00	\$5,073.46	\$4,326.54	53.97%
100-51714-204-000	POLICE STATION: ELECTRICITY	\$0.00	\$11,368.89	\$3,131.11	78.41%
100-51714-205-000	POLICE STATION: WATER SEWER	\$0.00	\$1,990.78	(\$690.78)	153.14%
100-51714-206-000	POLICE ST: TELEPHONE	\$0.00	\$4,076.29	\$723.71	84.92%
100-51714-207-000	POLICE STATION: MAINT OF EQUIP	\$0.00	\$0.00	\$100.00	0.00%
100-51714-208-000	POLICE STATION: MAINT OF FACIL	\$0.00	\$5,671.49	\$3,328.51	63.02%
100-51714-209-000	POLICE STATION: INS & BONDING	\$0.00	\$0.00	\$650.00	0.00%
100-51714-211-000	POLICE STATION: CONTRACT SERVI	\$0.00	\$626.34	\$1,173.66	34.80%
100-51714-242-000	POLICE STATION: WINDOWS	\$0.00	\$0.00	\$325.00	0.00%
100-51714-243-000	POLICE STATION: SECURITY	\$0.00	\$277.36	\$500.00	55.47%
100-51714-244-000	POLICE STATION: ELEVATOR	\$0.00	\$938.00	\$362.00	72.15%
100-51714-247-000	POLICE ST: SPRINKLER SYSTEM	\$0.00	\$125.00	\$700.00	17.86%
100-51714-248-000	POLICE ST: AIR SYSTEM HVAC	\$126.45	\$4,877.53	\$1,122.47	81.29%
100-51714-301-000	POLICE STATION: SUPPLIES	\$0.00	\$619.45	\$1,380.55	30.97%
100-52111-101-000	POLICE ADMIN: SALARIES	\$8,261.64	\$116,742.29	\$36,300.71	76.28%
100-52111-106-000	POLICE ADMIN: HOLIDAY PAY	\$1,168.96	\$4,912.88	(\$4,912.88)	100.00%
100-52111-107-000	POLICE ADMIN: SICK PAY	\$0.00	\$18,375.60	(\$18,375.60)	100.00%
100-52111-108-000	POLICE ADMIN: VACATION PAY	\$2,972.62	\$24,893.69	(\$24,893.69)	100.00%
100-52111-109-000	POLICE ADMIN: FUNERAL LEAVE	\$0.00	\$626.56	(\$626.56)	100.00%

# GENERAL FUND

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
100-52111-110-000	POLICE ADMIN : MISC LEAVE	\$0.00	\$39.41	\$0.00	(39.41)	100.00%
100-52111-111-000	POLICE ADMIN : MEALS	\$0.00	\$183.07	\$300.00	\$116.93	61.02%
100-52111-112-000	POLICE ADMIN : UNIFORMS	\$0.00	\$765.53	\$900.00	\$134.47	85.06%
100-52111-118-000	POLICE ADMIN : SOCIAL SECURITY	\$994.76	\$12,901.75	\$11,707.00	(\$1,194.75)	110.21%
100-52111-120-000	POLICE ADMIN : RETIREMENT (P)	\$1,995.66	\$22,524.28	\$24,624.00	\$2,099.72	91.47%
100-52111-122-000	POLICE ADMIN : LIFE INS	\$45.40	\$578.29	\$615.00	\$36.71	94.03%
100-52111-123-000	POLICE ADMIN : INC PROTECT	\$72.34	\$885.28	\$1,067.00	\$181.72	82.97%
100-52111-124-000	POLICE ADMIN : WORK COMP	\$0.00	\$0.00	\$4,425.00	\$4,425.00	0.00%
100-52111-126-000	POLICE ADMIN: DEF COMP HLTH	\$592.45	\$7,166.13	\$7,800.00	\$633.87	91.87%
100-52111-202-000	POLICE ADMIN : TRAINING	\$0.00	\$327.00	\$1,300.00	\$973.00	25.15%
100-52111-206-000	POLICE ADMIN : TELEPHONE	\$0.00	\$3,992.60	\$6,500.00	\$2,507.40	61.42%
100-52111-210-000	POLICE ADMIN : PROF SERVICES	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
100-52111-211-000	POLICE ADMIN: CONTRACT SERVICES	\$307.50	\$14,395.00	\$14,000.00	(\$395.00)	102.82%
100-52111-212-000	POLICE ADMIN : RENT & LEASES	\$37.51	\$4,175.16	\$4,000.00	(\$175.16)	104.38%
100-52111-213-000	POLICE ADMIN : PRINTING	\$0.00	\$780.15	\$2,000.00	\$1,219.85	39.01%
100-52111-216-000	POLICE ADMIN : POSTAGE	\$0.00	\$126.06	\$500.00	\$373.94	25.21%
100-52111-217-000	POLICE ADMIN: MEMBERSHIP & DUES	\$0.00	\$1,445.00	\$1,400.00	(\$45.00)	103.21%
100-52111-228-000	POLICE ADMIN: RECRUITMENT	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
100-52111-250-000	POLICE ADMIN : BOOKS	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
100-52111-301-000	POLICE ADMIN : SUPPLIES	\$0.00	\$238.06	\$500.00	\$261.94	47.61%
100-52112-102-000	POL PATROL: WAGES	\$38,764.87	\$519,813.19	\$644,300.00	\$124,486.81	80.68%
100-52112-103-000	POL PATROL: OVERTIME	\$4,504.96	\$24,016.16	\$30,000.00	\$5,983.84	80.05%
100-52112-104-000	POL PATROL: PT WAGES	\$0.00	\$890.53	\$3,000.00	\$2,109.47	29.68%
100-52112-105-000	POL PATROL: CALL-IN PAY	\$219.00	\$4,427.24	\$4,000.00	(\$427.24)	110.68%
100-52112-106-000	POL PATROL: HOLIDAY PAY	\$13,849.38	\$44,140.46	\$40,000.00	(\$4,140.46)	110.35%
100-52112-107-000	POL PATROL: SICK PAY	\$0.00	\$16,788.79	\$0.00	(\$16,788.79)	100.00%
100-52112-108-000	POL PATROL: VACATION PAY	\$4,325.78	\$36,833.23	\$0.00	(\$36,833.23)	100.00%
100-52112-109-000	POL PATROL: FUNERAL LEAVE	\$0.00	\$2,535.74	\$0.00	(\$2,535.74)	100.00%
100-52112-111-000	POL PATROL: MEALS	\$0.00	\$452.47	\$600.00	\$147.53	75.41%
100-52112-112-000	POL PATROL: UNIFORMS	\$416.86	\$1,807.76	\$9,000.00	\$7,192.24	20.09%
100-52112-118-000	POL PATROL: SOCIAL SECURITY	\$4,799.80	\$50,086.95	\$55,179.00	\$5,092.05	90.77%
100-52112-120-000	POL PATROL: RETIREMENT (P)	\$8,068.21	\$86,272.12	\$95,750.00	\$9,477.88	90.10%
100-52112-121-000	POL PATROL: GRP HLTH INS	\$5,016.50	\$63,588.69	\$69,084.00	\$5,495.31	92.05%
100-52112-122-000	POL PATROL: LIFE INS	\$116.99	\$1,363.50	\$1,000.00	(\$363.50)	136.35%
100-52112-123-000	POL PATROL: INC PROTECT	\$71.56	\$1,007.39	\$1,600.00	\$592.61	62.96%
100-52112-125-000	POL PATROL: HLTH INS DEDUCTIB	\$0.00	\$864.80	\$0.00	(\$864.80)	100.00%
100-52112-126-000	POL PATROL: DEF COMP HLTH	\$1,611.40	\$21,114.36	\$27,300.00	\$6,185.64	77.34%

# GENERAL FUND

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-52112-128-000	\$189.23	\$2,252.92	\$2,220.00	(\$32.92)	101.48%
100-52112-202-000	\$0.00	\$3,852.60	\$4,000.00	\$147.40	96.32%
100-52112-219-000	\$0.00	\$382.77	\$750.00	\$367.23	51.04%
100-52112-225-000	\$0.00	\$1,044.25	\$2,000.00	\$955.75	52.21%
100-52112-231-000	\$0.00	\$13,040.01	\$20,500.00	\$7,459.99	63.61%
100-52112-268-000	\$40.00	\$540.00	\$480.00	(\$60.00)	112.50%
100-52112-272-000	\$137.55	\$7,015.79	\$25,000.00	\$17,984.21	28.06%
100-52112-301-000	\$0.00	\$2,410.88	\$2,500.00	\$89.12	96.44%
100-52112-312-000	\$11.67	\$18,022.37	\$30,000.00	\$11,977.63	60.07%
100-52113-102-000	\$2,122.55	\$33,965.73	\$41,449.00	\$7,483.27	81.95%
100-52113-103-000	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
100-52113-104-000	\$481.43	\$1,910.20	\$2,500.00	\$589.80	76.41%
100-52113-106-000	\$318.88	\$1,355.24	\$0.00	(\$1,355.24)	100.00%
100-52113-107-000	\$109.62	\$553.06	\$0.00	(\$553.06)	100.00%
100-52113-108-000	\$637.76	\$1,753.84	\$0.00	(\$1,753.84)	100.00%
100-52113-118-000	\$252.53	\$2,675.92	\$3,400.00	\$724.08	78.70%
100-52113-119-000	\$210.46	\$2,483.43	\$2,768.00	\$284.57	89.72%
100-52113-121-000	\$1,284.50	\$14,771.75	\$15,847.00	\$1,075.25	93.21%
100-52113-122-000	\$16.42	\$180.07	\$100.00	(\$80.07)	180.07%
100-52113-123-000	\$20.74	\$238.51	\$265.00	\$26.49	90.00%
100-52113-125-000	\$0.00	\$2,441.11	\$2,250.00	(\$191.11)	108.49%
100-52113-202-000	\$0.00	\$0.00	\$450.00	\$450.00	0.00%
100-52113-301-000	\$0.00	\$2,986.63	\$4,200.00	\$1,213.37	71.11%
100-52114-253-000	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
100-52115-103-000	\$118.49	\$118.49	\$2,000.00	\$1,881.51	5.92%
100-52115-118-000	\$8.90	\$8.90	\$153.00	\$144.10	5.82%
100-52115-120-000	\$11.26	\$11.26	\$25.00	\$13.74	45.04%
100-52115-121-000	\$11.78	\$11.78	\$0.00	(\$11.78)	100.00%
100-52117-102-000	\$0.15	\$0.15	\$0.00	(\$0.15)	100.00%
100-52117-118-000	\$3,458.48	\$28,164.58	\$38,291.00	\$10,126.42	73.55%
100-52117-120-000	\$264.19	\$2,132.89	\$2,929.00	\$796.11	72.82%
100-52117-121-000	\$328.21	\$2,672.76	\$6,161.00	\$3,488.24	43.38%
100-52117-122-000	\$0.00	\$400.26	\$4,358.00	\$3,957.74	9.18%
100-52117-126-000	\$3.24	\$34.98	\$49.00	\$14.02	71.39%
100-52117-128-000	\$196.15	\$1,869.51	\$0.00	(\$1,869.51)	100.00%
100-52161-104-000	\$10.77	\$147.08	\$180.00	\$32.92	81.71%
	\$1,043.12	\$10,696.55	\$9,200.00	(\$1,496.55)	116.27%

**GENERAL FUND**

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-52161-112-000	\$0.00	\$0.00	\$750.00	\$750.00	0.00%
100-52161-118-000	\$79.80	\$818.28	\$704.00	(\$114.28)	116.23%
100-52161-215-000	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
TOTAL	\$111,372.05	\$1,328,893.17	\$1,524,637.00	\$195,743.83	87.16%
<b>TOTAL FUND EXPENDITURES</b>					
	\$111,372.05	\$1,328,893.17	\$1,524,637.00	\$195,743.83	87.16%
<b>NET REVENUES OVER EXPENDITURES</b>					
	(\$111,372.05)	(\$1,328,893.17)	(\$1,524,637.00)	(\$195,743.83)	87.16%

### ZERO UNIFORM CRIME REPORTS

This form will eliminate the need to submit crime report forms where the value is zero. This form will also aid the State program in its quality control efforts.

Please check the appropriate block below when you have ZERO reports for the month.

- NO RETURN A REPORT SINCE NO OFFENSES WERE REPORTED TO LAW ENFORCEMENT
- NO SUPPLEMENT TO RETURN A REPORT SINCE NO CRIME OFFENSES OR RECOVERY OF PROPERTY REPORTED DURING THE MONTH
- NO AGE, SEX, AND RACE OF PERSONS ARRESTED, UNDER 18 YEARS OF AGE REPORT SINCE NO ARRESTS OF PERSONS WITHIN THIS AGE GROUP
- NO AGE, SEX, AND RACE OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER SINCE NO ARRESTS OF PERSONS WITHIN THIS AGE GROUP
- NO MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT SINCE NO ARSONS OCCURRED
- NO WISCONSIN SEXUAL ASSAULT REPORT SINCE NO SEXUAL ASSAULTS WERE REPORTED DURING THE MONTH
- NO LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED REPORT SINCE NONE OF THE OFFICERS WERE ASSAULTED OR KILLED DURING THE
- NO SUPPLEMENTARY HOMICIDE REPORT SUBMITTED SINCE NO MURDERS, JUSTIFIABLE HOMICIDES, OR MANSLAUGHTERS BY
  
- NO HATE CRIME REPORT (Quarterly Report is now obsolete)

November 2016  
Month & Year

Brian Hoefel  
Prepared By

Chief  
Title

0690300  
Agency Identifier (ORI)

Wauzeka Police Dept.  
Agency

Brian Hoefel  
Chief/Sheriff (Signature)

OFFICE OF JUSTICE ASSISTANCE  
Statistical Analysis Center  
1 South Pinckney Street, Suite 600  
Madison, WI 53702

12/03/16  
09:11

Waupaca Police Department  
Return A - Monthly Count of Offenses Known to Police  
For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
Agency WPPD

1 Classification of Offenses	2 Offenses Reported	3 Unfounded Complaint	4 Actual Offense C2 - C3	5 Offenses Cleared	6 Juvenile Clearance
1. CRIMINAL HOMICIDE					
a. Murder/Nonneg Mansl (11)	0	0	0	0	0
b. Manslaughter by Negl (12)	0	0	0	0	0
2. FORCIBLE RAPE (20)	0	0	0	1	0
a. Rape by Force (21)	0	0	0	1	0
b. Attempt Forcible Rape (22)	0	0	0	0	0
3. ROBBERY (30)	0	0	0	0	0
a. Firearm (31)	0	0	0	0	0
b. Knife or Cutting Inst. (32)	0	0	0	0	0
c. Other Dangerous Weapon (33)	0	0	0	0	0
d. Hands-Fist-Feet-Etc. (34)	0	0	0	0	0
4. ASSAULT (40)	4	0	4	5	1
a. Firearm (41)	0	0	0	0	0
b. Knife or Cutting Inst. (42)	0	0	0	0	0
c. Other Dangerous Weapon (43)	0	0	0	0	0
d. Hands-Fist-Feet-Etc. (44)	4	0	4	4	1
e. Other Assaults-Simple (45)	0	0	0	1	0
5. BURGLARY (50)	3	0	3	3	0
a. Forcible Entry (51)	1	0	1	0	0
b. Unlawful Entry/No Force (52)	2	0	2	3	0
c. Attempt Forcible Entry (53)	0	0	0	0	0
6. LARCENY - THEFT (60)	13	0	13	10	0
7. MOTOR VEHICLE THEFT (70)	0	0	0	0	0
a. Autos (71)	0	0	0	0	0
b. Trucks and Buses (72)	0	0	0	0	0
c. Other Vehicles (73)	0	0	0	0	0
=====					
GRAND TOTAL (77)	20	0	20	19	1

0 Officer(s) Assaulted  
11 Clearance(s) by Adult Arrest  
1 Clearance(s) by Juvenile Arrest  
0 Arson Cases

Prepared By: Brian Beffel  
CEO: Brian Beffel Date: 12/2/16

12/03/16  
09:05

Waupaca Police Department  
Return B1 - Property by Type and Value  
For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
Agency WPPD

765  
Page: 1

PROPERTY BY TYPE AND VALUE

Type of Property	Value of Property	
	Stolen (1)	Recovered (2)
(A) Currency, Notec, Etc..... [01]	312	16
(B) Jewelry and Precious Metals..... [02]	318	70
(C) Clothing and Furs..... [03]	330	40
(D) Locally Stolen Motor Vehicles..... [04]	0	0
(E) Office Equipment (Typewriter, Etc.)..... [05]	0	0
(F) Television, Radios, Stereo, Etc..... [06]	70	0
(G) Firearms..... [07]	0	0
(H) Household Items (Furniture, Washer, Etc.).... [08]	0	0
(I) Consumable Items (Liquor, Food, Etc.)..... [09]	28	16
(J) Livestock..... [10]	0	0
(K) Miscellaneous..... [11]	728	346
TOTALS..... [00]	1786	488

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Prepared By: Brian Deefl  
CEO: Brian Deefl Date: 12/13/16

\* \* \* End of Report \* \* \*

12/03/16  
09:06

Waupaca Police Department  
Return B2 - Property Stolen by Classification  
For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
Agency WPPD

765  
Page: 1

Classification	Number of Actual Offenses	Value of Property Stolen
1. MURDER/NONNEGLIGENT MANSLAUGHTER.....TOTAL [12]	0	0
2. FORCIBLE RAPE..... [20]	0	0
3. ROBBERY		
(A) Highway (streets, alleys, etc.)..... [31]	0	0
(b) Commercial House (except C, D, F)..... [32]	0	0
(C) Gas or Service Station..... [33]	0	0
(D) Chain/Convenience Store..... [34]	0	0
(E) Residence (anywhere on premises)..... [35]	0	0
(F) Bank..... [36]	0	0
(G) Miscellaneous..... [37]	0	0
TOTAL - ROBBERY..... [30]	0	0
4. ASSAULT - NOT APPLICABLE		
5. BURGLARY - BREAKING OR ENTERING		
(A) Residence (dwelling)		
(1) Night (6 p.m. - 6 a.m.)..... [51]	1	0
(2) Day (6 a.m. - 6 p.m.)..... [52]	1	552
(3) Unknown..... [53]	0	0
(B) Noresidence (store, office, etc.)		
(1) Night (6 p.m. - 6 a.m.)..... [54]	1	40
(2) Day (6 a.m. - 6 p.m.)..... [55]	0	0
(3) Unknown..... [56]	0	0
TOTAL - BURGLARY..... [50]	3	592
6. LARCENY - THEFT (except vehicle)		
(A) \$200 and over..... [61]	2	552
(B) \$50 to \$200..... [62]	4	540
(C) under \$50..... [63]	7	102
TOTAL - LARCENY..... [60]	13	1194
7. MOTOR VEHICLE THEFT (include alleged joyride) [70]	0	0
GRAND TOTAL - ALL ITEMS [77]	16	1786

-----  
ADDITIONAL ANALYSIS OF LARCENY

6x. Nature of Larcenies under Item 6

(A) Pocket-picking..... [81]	0	0
(B) Purse-snatching..... [82]	1	96
(C) Shoplifting..... [83]	7	369
(D) From Motor Vehicles (except E)..... [84]	2	370
(E) Motor Vehicle Parts and Accessories..... [85]	0	0
(F) Bicycles..... [86]	0	0
(G) From Buildings (except C and H)..... [87]	1	322
(H) From any Coin-operated Machines..... [88]	0	0
(I) All Other..... [89]	2	37
TOTAL LARCENIES (same as item 6) [80]	13	1194

7x. Motor Vehicles Recovered

(A) Stolen Locally and Recovered Locally.... [91]	0	
(B) Stolen Locally and Recov. by Other Juris. [92]	0	
(C) Total Locally Stolen Vehicles Recovered. [90]	0	
(D) Stolen Out of Town; Recovered Locally... [93]	0	

12/03/16  
09:06

Waupaca Police Department  
Return B2 - Property Stolen by Classification  
For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
Agency WPPD

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Classification	Number of Actual Offenses	Value of Property Stolen
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Prepared By: Brian Dechel  
CEO: Brian Dechel Date: 12/3/16

\* \* \* End of Report \* \* \*

12/03/16  
09:00

Return D132 - Persons Arrested 18 Years of Age and Over  
For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
Maunpaca Police Department  
Agency WPPD

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CLASSIFICATION OF OFFENSES	01a	M	F	18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65+	Total	Race			Ethnic		
																					Wht	Blk	Ind	Asn	His	Non
Murder	01a	M	F																		0					
Manslaught	01b	M	F																		0					
Forcibl Rape	02	M	F																		0					
Robbery	03	M	F																		0					
Aggr Assault	04	M	F																		0					
Burglary	05	M	F																		1					
Larceny/Theft	06	M	F																		1					
Auto Theft	07	M	F																		1					
Other Assault	08	M	F																		1					
Arson	09	M	F																		1					
Forgery	10	M	F																		1					
Fraud	11	M	F																		1					
Embezzlement	12	M	F																		1					
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12/03/16 09:00

Return D132 - Persons Arrested 18 years of Age and Over  
 For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
 Agency WPPD

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CLASSIFICATION OF OFFENSES

CLASSIFICATION OF OFFENSES	18		19		20		21		22		23		24		25-29		30-34		35-39		40-44		45-49		50-54		55-59		60-64		65+		Total	Race				Ethnic	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Wht	Blk	Ind	Asn	His	Non			
All Other	26	1	2	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	1	1	1	1	1	1	1	1	1	1	1	1	9	9	9	9	9	9	9	9	
Suspicion	27	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	7	7	7	7	7	7	7	7	
Curfew/Lolt	28	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	0
Run-Aways	29	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	0
GRAND TOTALS:	3	1	0	2	2	2	3	2	6	9	5	3	1	1	2	1	1	2	1	1	2	1	1	1	1	1	1	1	1	43	43	43	43	43	43	43	43	43	43

Prepared By: Burke Kelly Date: 12/3/16  
 CEO: Burke Kelly  
 \* \* \* \* \* End of Report \* \* \* \* \*

Waupaca Police Department  
 Return E132 - Persons Arrested Under 18 Years of Age  
 For Dates Between 00:00:00 11/01/16 and 23:59:59 11/30/16  
 Agency WPPD

CLASSIFICATION OF OFFENSES	01a	M	Under 10	10-12	13-14	15	16	17	Total under 18	Race				Ethnic		
										Wht	Blk	Ind	Asn	Hls	Non	
Murder	01a	M							0							
		F							0							
Manslaught	01b	M							0							
		F							0							
Forcibl Rape	02	M							0							
		F							0							
Robbery	03	M							0							
		F							0							
Aggr Assault	04	M							0							
		F							0							
Burglary	05	M							0							
		F							0							
Larcny/Theft	06	M							0							
		F							0							
Auto Theft	07	M							0							
		F							0							
Other Assault	08	M					1		1							1
		F							0							
Arson	09	M							0							
		F							0							
Forgery	10	M							0							
		F							0							
Fraud	11	M							0							
		F							0							
Embezzlement	12	M							0							
		F							0							

12/03/16  
09:01

Maupaca Police Department  
Return E132 - Persons Arrested Under 18 Years of Age  
For Dates Between 00:00 11/01/16 and 23:59:59 11/30/16  
Agency WPPD

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2

CLASSIFICATION OF OFFENSES	Under 10	10-12	13-14	15	16	17	Total under 18	Wht	Blk	Race Ind	Asn	Ethnic His	Non
BRP Stl Prop 13	M						0						
	F						0						
Vandalism 14	M	1					1	1					1
	F						0						
Weapons Off 15	M						0						
	F						0						
Prostitution 16	M						0						
	F						0						
Sex Offense 17	M						0						
	F						0						
Drug Viol 18	M						0						
(Total:)	F						0						
Sale/Manf 180	M						0						
(Subtotal:)	F						0						
Cocaine	a	M					0						
	F						0						
Marijuana	b	M					0						
	F						0						
Synthetic	c	M					0						
	F						0						
Other	d	M					0						
	F						0						
Possession 185	M						0						
(Subtotal:)	F						0						
Cocaine	e	M					0						
	F						0						



12/03/16

Waupaca Police Department  
Return E132 - Persons Arrested Under 18 Years of Age  
For Dates Between 00:00 11/01/16 and 23:59:59 11/30/16  
Agency WPPD

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CLASSIFICATION OF OFFENSES	Under 18 Years of Age										Total under 18	Race				Ethnic Hispanic	
	10	11	12	13	14	15	16	17	Wht	Blk		Ind	Asn	His	Non		
ALL Other	26	M			3	2			5	5							5
		F			1			2	3	3							3
Suspicion	27	M							0								
		F							0								
Curfew/Lolt	28	M							0								
		F							0								
Run-Aways	29	M							0								
		F							0								
GRAND TOTALS:			0	1	8	3	3	1	16	16	0	0	0	0	0	0	16

Handled and Released: Authority: Referred to other Police Agency:  
 Referred to Juvenile Welfare Authority: Referred to Adult Authority:

Prepared By: Bruce Haeckel Date: 12/13/16  
 CEO: Bruce Haeckel

\* \* \* End of Report \* \* \*



First Assembly of God  
1420 Berlin Street  
Waupaca, WI 54981

November 6, 2016

Waupaca Police Department:

I wanted to take the time to say thank you for joining with us on Monday, October 31st, as we gave away glow sticks to the children of our community during the Trick-or-Treat hours. The children and parents alike loved the gift and it helped to make the evening much safer for all.

We did have a first that evening. We ran out of glow sticks. This has not occurred since we started giving this gift many years ago. When talking with the team, it appears that the mild weather brought out more and younger Trick-or-Treaters than we have had in the past. This is a good problem to have and we will be sure to have extra glow sticks next year.

Again, thank you for joining with us to bless the community, and we hope to work together next year as well.

God Bless,

Paul Piencikowski



First Assembly of God

**PERFORMANCE REPORT  
(POSITIVE)**

Name:  Officer Nicole Hahn	Rank:  Patrol Officer	Date:  11/07/16	Case #  16-07390
----------------------------------	-----------------------------	-----------------------	------------------------

*Place and "X" below next to the appropriate Observation(s)*

Appearance		Attitude	
Human Relations		Ability to Communicate	
Dependability		Quality of Work	<b>x</b>
Decision Making/Problem Solving	<b>x</b>	Quantity of Work	

**Comments on Observations:**

On October 27, 2016 you were assigned a fraudulent use of a debit card complaint. After speaking with the complainant, it was determined the fraudulent transactions occurred at Kwik Trip located at 227 W. Fulton Street in the City of Waupaca.

You subsequently followed up with the complainant's bank and obtained a statement narrowing the times and dates of the suspected fraudulent transactions. You additionally followed up with Kwik Trip in an effort to obtain any available surveillance video during the suspected fraudulent transaction times.

Kwik Trip was able to retrieve video of the fraudulent transactions over a period of approximately one and a half months. After viewing the video, you recognized the two suspects who had been using the complainant's card to fraudulently withdraw money from the ATM at Kwik Trip.

Because of your thorough investigation on this incident, two suspects were arrested for fraudulently withdrawing over \$2,800 using the complainant's debit card. You additionally determined one of the suspects repeatedly trespassed onto Kwik Trip property violating the suspect's bond.

As a result, I am issuing you a positive performance report for your quality of work and decisions you made while investigating this incident. Job well done!

**Sgt. John Helgeson**