



WAUPACA COUNTY REQUEST TO COMBINE PARCELS

PRELIMINARY CHECK LIST

Name of the owner as it appears on the tax bill: _____

Telephone number during normal working hours: _____

Owner's current mailing address: _____

Tax parcel number of those parcels you wish to combine. (The tax parcel number can be obtained from the tax bill):

Parcel numbers: _____

Reason for request: _____

COMBINING OR SPLITTING PARCELS MAY AFFECT THE WAY THE NEW PARCEL IS VIEWED BY DIFFERENT AGENCIES. ANY EFFECTS OF COMBINING PARCELS ARE THE OWNER'S RESPONSIBILITY.

Parcels may be combined provided:

Check off if complete

- _____ 1. They are contiguous and located within the same section, town, range, and municipality.
- _____ 2. The ownership on the parcels is the same.
- _____ 3. There are no delinquent taxes due on any of the parcels.
- _____ 4. The owner of the property signs this request.
- _____ 5. The local assessor signs this request.
- _____ 6. The Waupaca County Zoning Office signs this request, if located within a township. A signature of a city or village zoning official if located within a city or village.
- _____ 7. Parcels cannot be combined if they are in separate zoning districts. A zone change would be required.
- _____ 8. The properties lie within the same taxing jurisdictions; example: school, lake, sanitary, fire and TIF districts, etc.
- _____ 9. None of the parcels are owned under an unfulfilled land contract.
- _____ 10. Submitted to the Waupaca County Highway Department by email for their review.

The Property Listing Office reserves the right to deny any request for combinations at its discretion. If the request is denied, the owner will be notified. **Combinations requested in the current year will appear on the following years assessment roll and tax bill. Return this completed form to the Waupaca County Property Listing Office, at 811 Harding Street, Waupaca, WI 54981.**

Owner

Assessor

County or Local Zoning Official

Date of Signature

Date of Signature

Date of Signature

DO NOT FILL IN BELOW THIS LINE.

For the use of the Property Listing Department.

Date request was received: _____

Date request was acted on: _____

Property Lister Signature/Date: _____

Date request was denied & why: _____