



# CITY OF WAUPACA, WISCONSIN

## CERTIFIED SURVEY MAP APPLICATION SUBMITTAL REQUIREMENTS CHECKLIST

**PROJECT NAME** \_\_\_\_\_

COPIES OF C.S.M	MET	*NOT MET	N/A
2 copies (no larger than 11" X 17") of the C.S.M. prepared by a Wisconsin registered land surveyor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
THE FACE OF THE C.S.M. SHALL DENOTE	MET	*NOT MET	N/A
Date of map.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Graphic scale.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
North arrow.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location map relative to nearest intersection of two public streets.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name / address of property owner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All existing improvements (e.g. buildings, driveways, sanitary septic systems, wells).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Current zoning designation of the property – Plan Commission custom, habit and practice requires a property to be zoned for its future land use prior to land division.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All proposed buildings relative to wetlands, floodplains, and stormwater management basins. (SEE CITY FLOODPLAIN ORDINANCE)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing topography at two foot contour intervals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public road dedication(s) and reservation(s) in accordance with City adopted Comprehensive Plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location of soil percolation tests where required by Section ILHR 85.06 of the Wisconsin Administrative Code, taken at the location and depth in which soil absorption waste disposal systems are to be installed. The number of such tests initially made shall not be less than one test per three acres or one test per lot, whichever is greater. The results of such tests shall be submitted with the C.S.M.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location of any existing well, septic tank and/or absorption area when applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*\* NOT MET – APPLICANT SHALL EXPLAIN WHY REQUIREMENT IS NOT NECESSARY*

<b>THE C.S.M. APPLICATION TO ALSO INCLUDE</b>	<b>MET</b>	<b>*NOT MET</b>	<b>N/A</b>
Grading and Stormwater Drainage Plan prepared by a professional engineer in accordance with City stormwater utility requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Draft recordable cross access easement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of approved State of Wisconsin Department of Commerce and Waupaca County private sanitary septic system permit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$150.00 C.S.M. application fee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$200 Public Site Fee for each new residential lot payable when the lot is first sold.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\* NOT MET – APPLICANT SHALL EXPLAIN WHY REQUIREMENT IS NOT NECESSARY**