



Community & Economic Development

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715.942.9912

APPLICATION for ZONING CHANGE

Notice: Please complete the Application in full. The City of Waupaca cannot accept an incomplete Application Form or Application Packet lacking all required information.

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Applicant (if different from Property Owner): _____

Address: _____

Phone: _____ Email: _____

Property Description (complete for all applicable parcels):

Address: _____

Tax Key No.: _____ Lot Area: _____ Lot Width: _____

Address: _____

Tax Key No.: _____ Lot Area: _____ Lot Width: _____

Address: _____

Tax Key No.: _____ Lot Area: _____ Lot Width: _____

Address: _____

Tax Key No.: _____ Lot Area: _____ Lot Width: _____

(If additional parcels, please attach as separate sheet)

Current Use of Property: _____

Current Zoning (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> A-1 Agricultural | <input type="checkbox"/> R-1 Single-Family Residential |
| <input type="checkbox"/> R-2 Two-Family Residential | <input type="checkbox"/> R-3 Multi-Family Residential |
| <input type="checkbox"/> MH Mobile Home | <input type="checkbox"/> B-1 Neighborhood Business |
| <input type="checkbox"/> B-2 Central Business | <input type="checkbox"/> B-3 General Commercial |
| <input type="checkbox"/> B-4 Strip Commercial | <input type="checkbox"/> B-5 Planned Commercial |
| <input type="checkbox"/> B-6 Interchange Zone | <input type="checkbox"/> B-7 Riverfront |
| <input type="checkbox"/> I-1 Light Industrial | <input type="checkbox"/> I-2 Heavy Industrial |
| <input type="checkbox"/> PUL Public Facility and Utility Lands | <input type="checkbox"/> Q-1 Quarrying |
| <input type="checkbox"/> PUD Planned Development | <input type="checkbox"/> RC Resource Conservation |
| <input type="checkbox"/> TZ Transitional Zoning | |
| <input type="checkbox"/> FSC Fulton Street Corridor Overlay | <input type="checkbox"/> HS Homeless Shelter Overlay |

Proposed Use of Property: _____

Proposed Zoning:

- | | |
|--|--|
| <input type="checkbox"/> A-1 Agricultural | <input type="checkbox"/> R-1 Single-Family Residential |
| <input type="checkbox"/> R-2 Two-Family Residential | <input type="checkbox"/> R-3 Multi-Family Residential |
| <input type="checkbox"/> MH Mobile Home | <input type="checkbox"/> B-1 Neighborhood Business |
| <input type="checkbox"/> B-2 Central Business | <input type="checkbox"/> B-3 General Commercial |
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| <input type="checkbox"/> PUD Planned Development | <input type="checkbox"/> RC Resource Conservation |
| <input type="checkbox"/> TZ Transitional Zoning | |
| <input type="checkbox"/> FSC Fulton Street Corridor Overlay | <input type="checkbox"/> HS Homeless Shelter Overlay |

Application Checklist:

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process.

Included ✓ Yes X No	Zoning Change Submittal Requirements
	Plot Plan drawn to a scale of one inch equals 100 feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent Zoning Districts, and the location and existing use of all properties within 200 feet of the area proposed to be rezoned.
	Description of the subject site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees; and the zoning district within which the subject site is located. [Please provide this information in a Word document.]

Additional plans and data may be required by the Zoning Administrator to determine full compliance with sign requirements. Certain submission requirements may be waived when determined by the Zoning Administrator to be superfluous.

Submittal Format:

A digital copy of the Application and associated materials shall be submitted in PDF or compatible format unless otherwise requested by the Zoning Administrator required under Chapter 14: Building Code.

Comprehensive Plan:

Applicant should consult with department staff to ensure parcel(s) conform with adopted City of Waupaca Comprehensive Plan Future Land Use Map prior to submittal. Nonconformity may delay change of zoning process.

Signature and Certification:

I certify the information presented on this Application and the drawings, plans, and other materials included therein are, to the best of my knowledge, complete and in accordance with the Zoning Ordinance.

Owner Signature: _____ Date: _____

Application Fee:

The Application Fee for a Zoning Change is \$350.00. The Application shall not be accepted until the Application Fee has been paid.

OFFICE USE ONLY		
Fee: <u> \$350.00 </u>	Receipt Number: _____	Date Paid: ____/____/____
Ruling: Approved: ____	Denied: ____	
Staff report in review of proposed zoning change is attached. Reason for Denial shall be presented in attached staff report.		
Comments: _____		