

Survey/Monitor

1. **Learn to survey/monitor the lake** from:

Water Resources Management Specialist

Wisconsin Dept. of Natural Resources

Contact: Ted Johnson

Address: 427 E Tower Dr. Suite 100 Wautoma, WI 54982

Phone: 920-787-4686 ext. 3017

E-mail: tedm.johnson@wisconsin.gov

2. **Survey the Lake monthly/seasonally/annually**

Here Is What to Do When You Find a Suspected Invasive Species

1. **Collect Specimens or Take Pictures**

- Collect, press and dry a complete sample. This method is best because a plant expert can then examine the specimen

Or --

- Collect a fresh sample. Enclose in a plastic bag with a moist paper towel and refrigerate.

Or --

- Take detailed photos (digital or film) and send them by mail or email.

Regardless of method used, provide as much information as possible. Try to include flowers, seeds or fruit, buds, full leaves, stems roots and other distinctive features. In photos, place a coin, pencil or ruler for scale. Deliver or send specimen ASAP.

Note Location

(Provide one or more of the following)

- Latitude & Longitude
- UTM (Universal Transverse Mercator) coordinates
- County, Township, Range, Section, Part-section
- Precise written site description, noting nearest city & road names, landmarks, local topography

If possible, give the exact geographic location using a GPS (global positioning system) unit, topographic map, or the Wisconsin Gazetteer map book. If using a map, include a

photocopy with a dot showing the plant's location. You can use TopoZone.com to find the precise location on a digital topographic map. Click the cursor on the exact collection site and note the coordinates (choose UTM or Latitude/Longitude).

2. **To Positively I.D. the species send or bring specimen and additional information**
 - Collection date & county
 - Your name, address, phone, email
 - Exact location (Latitude/Longitude or UTM preferred, or Township/Range/Section)
 - Plant name (common or scientific)
 - Land ownership (if known)
 - Population description (estimate number of plants, area covered)
 - Habitat type(s) where found (forest, field, prairie, wetland, open water)

Send or bring specimen to:

UW-Stevens Point Herbarium

301 Daniel O. Trainer Natural Resources
Building
Stevens Point, WI 54481
Phone: 715-346-4248
E-Mail: ejudziej@uwsp.edu

Wisconsin Dept. Natural Resources

Invasive Plant Education, Early Detection,
and Mapping Specialist
Brendon Panke
WI Dept. of Natural Resources
P.O. Box 7921
Madison, WI 53707-7921
Phone: (608) 267-7438
E-Mail: invasiveplants@mailplus.wisc.edu

3. **Once the specimen is dropped off or sent for confirmation, make sure to contact:**

Primary Contact: Carol Elvery

Address:

Phone: 715-256-1266

E-Mail : elvink@waupacaonline.net

Primary Contact: Steve Cuellar

Address: 818 Berlin St. Waupaca, WI 54981

Phone: 715-258-3582

E-Mail :

4. **If an invasive species is confirmed, Carol Elvery or Steve Cuellar will contact the following people along with the contact list of citizens.**

Wisconsin Department of Natural Resources

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Phone: 920-787-4686 ext. 3017

E-mail: tedm.johnson@wisconsin.gov

Who will contact them: Carol Elvery or Steve Cuellar

The City of Waupaca

Contact: John Edlebeck

Address: 111 South Main St. Waupaca, WI 54981

Phone: 715-258-4411

E-mail: jedlebec@cityofwaupaca.org

Who will contact them: Carol Elvery or Steve Cuellar

Waupaca City Parks

Contact: Russ Montgomery

Address: 407 School St. Waupaca, WI 54981

Phone: 715-258-4435

E-mail:

Who will contact them: Carol Elvery or Steve Cuellar

Friends of Mirror and Shadow Lakes

Who will contact them: Carol Elvery or Steve Cuellar

Newspapers

Waupaca County Post West

Who will contact them: Carol Elvery or Steve Cuellar

Radio stations

Who will contact them: Carol Elvery or Steve Cuellar

Other Contacts of Interest

Post information on Friends website

Direct Mailing by city development department (GIS system)

Waupaca City Parks will post notice at the access points on Mirror and Shadow Lakes

