



## City of Waupaca – Employee Cell Phone Request

Name	Cell Phone Number

Phone Use		Individual		Shared/Department Use
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

Cell Phone Stipend	City Provided Phone
<input type="checkbox"/> \$20/mo for basic use of personal phone for work related purposes <input type="checkbox"/> \$30/mo for regular use of personal cell phone <input type="checkbox"/> \$40/mo for heavy use of personal cell phone <input type="checkbox"/> \$50/mo for employees requiring a data plan on a personal cell phone	Select Options Needed: <input type="checkbox"/> Basic Voice/Text <input type="checkbox"/> High Volume Texting <input type="checkbox"/> Picture <input type="checkbox"/> Smartphone/Data Plan

Justification (select all that apply)	
<input type="checkbox"/> Emergency Call Back <input type="checkbox"/> Public Safety Operation <input type="checkbox"/> Mobile Work Environment	<input type="checkbox"/> Access to e-mail/data <input type="checkbox"/> Department Management <input type="checkbox"/> Shared Use

By signing below I have read and agree to the city cell phone policies.

Employee Signature / Date	Department Head Signature / Date