

**CITY OF WAUPACA
AIRPORT BOARD MEETING**

**REGULAR MEETING
CONFERENCE ROOM, WAUPACA
MUNICIPAL AIRPORT BRUNNER FIELD**

WEDNESDAY, SEPTEMBER 27, 2017

5:30 P.M.

Present: Ald. Mary Phair, Alternate Chairperson, John Gusmer, Shane Lehman, Waupaca Foundry Representative, Anya Harrington, Alternate Youth Representative and James Woroniecki

Absent: Jeff Lange and Ald. Paul Hagen (both excused)

Also Present: Beth Andersen, Fixed Base Operator, Henry Veleker, City Administrator/Clerk and Mark Harrington

1. APPROVE AGENDA

MOVED by Mr. Woroniecki, **SECONDED** by Mr. Lehman to **APPROVE** the Agenda as presented. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

2. INTRODUCTION OF NEW YOUTH ON BOARD MEMBER – MYA SNYDER

Ms. Snyder was not in attendance, but the Alternate Youth Representative Anya Harrington was present and introduced to the Board.

3. APPROVE THE MINUTES OF THE JULY 12, 2017 MEETING

MOVED by Mr. Woroniecki, **SECONDED** by Mr. Gusmer to **APPROVE** the minutes of the July 12, 2017 meeting as printed. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

**4. DISCUSSION /CONSIDERATION ON MOVING AIRPORT BOARD MEETING
LOCATION TO THE CITY HALL COUNCIL CHAMBERS**

Mr. Veleker gave a quick background regarding moving the location of the Airport Board meetings to Waupaca City Hall Council Chambers. He said the city government is trying to be more transparent by airing all meetings on the city's local WINTV station for public viewing. Tabled until the next meeting when Chairperson Ald. Paul Hagen is present for discussion.

MOVED by Mr. Gusmer, **SECONDED** by Mr. Lehman to **TABLE** Consideration to move the Airport Board Meeting location to the City Hall Council Chambers. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

**5. REVIEW MANAGER'S REPORTS FOR SEPTEMBER 2017, HANGAR REPORT
AND TRAFFIC COUNT REPORT – BETH ANDERSEN, PLANE GUYS AVIATION**

Beth Andersen reported that this was the 8th consecutive year for the Cherokees to Oshkosh to visit Waupaca Municipal Airport for the EAA and they will be back again next year. The Piper Cessna Flyer Group were here again for their training exercises, they have grown from 12 members when they originally started in 2009 to 80 plus members now. The traffic count reports 719 passengers with over 1000 operations during the 2 weeks of

EAA. Chapter 444 also held a successful Hamburger Social during the EAA for all members and visitors. The annual fuel farm inspection was completed by the State and they found 2 sensors not working and they have since been repaired. The State inspector also commented that the old fuel farm should be repainted as it is currently being used for the de-icer for the runways. Ms. Andersen has been looking into the best possible way to paint it as well as getting quotes from area painters to stay under budget. She mentioned that the terminal roof is leaking and in need of repair and she has also been getting quotes to replace/repair it. Members from Chapter 444 have volunteered to supply the labor for replacing the roof if the city would supply the shingles and materials required. Mr. Veleker will check into obtaining the shingles and materials. Ms. Andersen also reported that some asphalt had to be replaced by the T-Hangars and BOA will not close the project until all of the ramp repairs are completed to the city's satisfaction.

6. AWARD OF 2017-2020 SNOW REMOVAL CONTRACT

Ms. Andersen reported that she received one proposal for snow removal services from Brian Long, Belleview Farms and recommended that the Board award this contract to him. Mr. Long is the Vice President of Chapter 444 and is very interested in keeping the airport open and operating smoothly during the winter months. Mr. Veleker said the city would prepare a contract for Council to approve and Mr. Long would need to supply the city with a Certificate of Liability Insurance.

MOVED by Mr. Woroniecki, **SECONDED** by Mr. Lehman to **APPROVE** entering into a Snow Removal Contract for 2017-2020 with Brian Long, Belleview Farms. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

7. LIST OF BILLS AND ANY OTHER INVOICES THAT MAY COME BEFORE THE BOARD

The list of bills were included in the packet and reviewed by the Board.

MOVED by Mr. Gusmer, **SECONDED** by Mr. Lehman to **APPROVE** the bills as presented. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

8. CONFIRM NEXT REGULAR MEETING DATE NOVEMBER 15, 2017

The Airport Board confirmed the next regularly scheduled meeting date for November 15, 2017.

9. ADJOURNMENT

MOVED by Mr. Lehman, **SECONDED** by Mr. Woroniecki to **ADJOURN** the September 27, 2017 Regular Airport Board Meeting. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

Meeting adjourned at 6:04 p.m.

Ald. Mary Phair, Alternate Chairperson
Airport Board