

**CITY OF WAUPACA
CITY PLAN COMMISSION**

**REGULAR MEETING
COUNCIL CHAMBERS, CITY HALL**

**WEDNESDAY, NOVEMBER 14, 2018
5:18 P.M.**

1. ROLL CALL

Present: Justin Berrens, Public Works Director, Acting Chairperson, Ald. Eric Olson, Ald. Alan Kjelland and Tracy Behrendt

Absent: Mayor Brian Smith, Pat Phair and John Kneer (all excused)

Others Present: Brennan Kane, Development Director

2. APPROVAL OF AGENDA

MOVED by Ald. Kjelland **SECONDED** by Ald. Olson, to **APPROVE** the Agenda as printed. 4 ayes, 0 nays, 3 absent. **MOTION CARRIED** on a voice vote.

3. APPROVAL OF CITY PLAN COMMISSION MINUTES

a. October 17, 2018 City Plan Commission Minutes

MOVED by Comm. Behrendt, **SECONDED** by Ald. Kjelland to **APPROVE** the October 17, 2018 Plan Commission Meeting Minutes and place them on file. 4 ayes, 0 nays, 3 absent. **MOTION CARRIED** on a voice vote.

4. DISCUSSION ITEMS: 2019 ZONING CODE REVISION

Development Director Brennan Kane explained that during his tenure with the city his department has been inundated with many challenges regarding the city's current zoning code. He informed the Plan Commission that during 2019 his department would be making zoning code revisions a top priority and provided a timeline.

5. OCTOBER 2018 BUILDING PERMITS, OCTOBER 2018 CODE ENFORCEMENT STATUS REPORT AND DEVELOPMENT UPDATE – informational

6. ADJOURNMENT

MOVED by Ald. Kjelland, **SECONDED** by Comm. Behrendt, to **ADJOURN** the November 14, 2018 Regular City Plan Commission Meeting. 4 ayes, 0 nays, 3 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 5:50 p.m.

Justin Berrens, Public Works Director
Acting Chairperson