

POLICE AND FIRE COMMISSION

REGULAR MEETING
WAUPACA POLICE DEPARTMENT CONFERENCE ROOM

TUESDAY, JANUARY 8, 2019
4:30 pm

Present: Commissioners Bryon Gyldenvand, Chairperson, Jim Schulz, Ald. Steve Hackett, Romie Jungers, Don Fisher

Also Present: Chief Brian Hoelzel

1. CALL TO ORDER

2. APPROVE AGENDA

MOVED by Comm. Fisher, **SECONDED** by Comm. Jungers to **APPROVE** the agenda as presented. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

3. MINUTES FROM THE DECEMBER 2018 MEETING

MOVED by Ald. Hackett, **SECONDED** by Comm. Fisher to **APPROVE** the Minutes from the December 2018 meeting. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

4. REVIEW OF THE DECEMBER 2018 EXPENSE REPORT

General discussion.

MOVED by Comm. Schulz, **SECONDED** by Comm. Jungers to **APPROVE** the December 2018 Expense Report. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

5. MOTION TO CONVENE INTO CLOSED SESSION IN ACCORDANCE WITH WISCONSIN STATUTE 19.85(1)(C) TO DISCUSS THE HIRING AND PROMOTION PROCESS

Convene closed session at 4:38 pm

MOVED by Comm. Jungers, **SECONDED** by Comm. Schulz to **APPROVE** the closed session. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

6. MOTION TO RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION

Reconvene open session at 5:08 pm

MOVED by Ald. Hackett, **SECONDED** by Comm. Jungers to **APPROVE** the reconvene open session Report. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

6a. MOTION TO UPDATE CAPTAIN'S POSITION JOB DESCRIPTION

MOVED by Comm. Fisher, **SECONDED** by Comm. Jungers to **APPROVE** the Captain's position job description. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

6b. MOTION TO POST JOB OPENING AND REQUIREMENTS

MOVED by Comm. Schulz, **SECONDED** by Comm. Jungers to **APPROVE** the posting of the job opening and requirements. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

7. UPDATE ON AXON -informational

8. DISCUSSION ON BOMB THREAT POLICY– informational

9. ALTERNATE DATE FOR FEBRUARY METTING

Move February meeting to 2/5/19 at 4:30 pm

MOVED by Comm. Fisher, **SECONDED** by Comm. Jungers to **APPROVE** the Alternate date for February meeting. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

Comm. Hackett left meeting.

10. CHIEF'S MONTHLY REPORT FOR DECEMBER 2018

MOVED by Comm. Schulz, **SECONDED** by Comm. Jungers to **APPROVE** the Chief's Monthly Report. 4 ayes, 0 nays 1 absent. **MOTION CARRIED** on a voice vote.

11. ANNIVERSARY – DET SGT HELGESON 23 YEARS WITH THE CITY OF WAUPACA - informational

12. ADJOURNMENT

MOVED by Comm. Fisher, **SECONDED** by Comm. Jungers to **ADJOURN** the Regular January 8, 2019 Police and Fire Commission Meeting. 4 ayes, 0 nays 1 absent. **MOTION CARRIED** on a voice vote.

Meeting adjourned at 5:14 p.m.

Commissioner Bryon Glydenvand, Chairperson
Police and Fire Commission
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