

**CITY OF WAUPACA  
CITY PLAN COMMISSION**

**REGULAR MEETING  
COUNCIL CHAMBERS, CITY HALL**

**WEDNESDAY, JANUARY 9, 2019  
5:15 P.M.**

**1. ROLL CALL**

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**Present:** Mayor Brian Smith, Chairperson, Justin Berrens, Public Works Director, Ald. Eric Olson, Ald. Alan Kjelland, Tracy Behrendt, Pat Phair and John Kneer

**Absent:** none

**Others Present:** Brennan Kane, Development Director, Olivia Stroinski, Intern and Henry Veleker, City Administrator/Clerk

**2. APPROVAL OF AGENDA**

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**MOVED** by Ald. Kjelland **SECONDED** by Comm. Behrendt to **APPROVE** the Agenda as printed with additional handouts. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**3. APPROVAL OF CITY PLAN COMMISSION MINUTES**

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**a. November 14, 2018 City Plan Commission Minutes**

**MOVED** by Comm. Phair, **SECONDED** by Ald. Olson to **APPROVE** the November 14, 2018 Plan Commission Meeting Minutes and place them on file. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**4. ZONING CODE REWRITE**

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- a. Existing Issues/Challenges/Concerns Discussion**
- b. Development Scenario Discussion**

Development Director Brennan Kane said the intent was to have an open meeting discussion and conversation on the city's current Zoning Code adding that he is looking for input from city residents, property owners, business owners and developers. His department is teaming with East Central Regional Planning Commission who will be providing framework and guidance during the entire Zoning Code rewrite process. There is a "Community Chat" planned for Monday January 14, 2019 at 6:00 p.m. at the Farmers State Bank, and Mr. Kane will be providing updates to the Plan Commission on a monthly basis. Ms. Stroinski reported that "Code Next" is the name for the Zoning Code rewrite process and added they are changing it to a highbred form base code.

Each Commissioner provided their input on navigating the City's current Zoning Code and areas they would like to see changed to make interpretation easier to use, search and understand as well as providing options, flexibility and consistency.

Comm. Tracy Behrendt left at 6:00 p.m.

City Plan Commission  
January 9, 2019

## 5. REPORTS:

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- a. **November 2018 Building Permits** - informational
- b. **November 2018 Code Enforcement Status Report** - informational
- c. **Development Update** - informational

## 6. ADJOURNMENT

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**MOVED** by Comm. Phair, **SECONDED** by Ald. Kjelland, to **ADJOURN** the January 9, 2019 Regular City Plan Commission Meeting. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 6:32 p.m.

Mayor Brian Smith, Chairperson

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