

**CITY OF WAUPACA  
CITY PLAN COMMISSION**

**RESCHEDULED REGULAR MEETING  
COUNCIL CHAMBERS, CITY HALL**

**TUESDAY, APRIL 9, 2019  
5:18 P.M.**

**1. ROLL CALL**

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**Present:** Mayor Brian Smith, Chairperson, Ald. Eric Olson, Tracy Behrendt, Ald. Alan Kjelland and Justin Berrens, Public Works Director

**Absent:** Pat Phair and John Kneer (both excused)

**Others Present:** Brennan Kane, Development Director, Henry Veleker, City Administrator/Clerk, Kenneth Dugenske, Wood Renovator's and Wayne Much, Much Construction Co.

**2. APPROVAL OF AGENDA**

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**MOVED** by Ald. Olson **SECONDED** by Ald. Kjelland to **APPROVE** the Agenda as printed. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

**3. APPROVAL OF CITY PLAN COMMISSION MINUTES**

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**a. March 6, 2019 Public Hearing and City Plan Commission Minutes**

**MOVED** by Comm. Behrendt, **SECONDED** by Ald. Olson to **APPROVE** the March 6, 2019 Public Hearing and City Plan Commission Meeting Minutes and place them on file. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

**4. CERTIFIED SURVEY MAP / KENNETH DUGENSKA, S. INDUSTRIAL DRIVE**

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Brennan Kane, Development Director explained that the Certified Survey Map is located on S. Industrial Drive within the City's Business and Technology Park. Staff has been working with Kenneth Dugenske on the construction of a 10,600 square foot building for his Wood Renovator's business and has requested that the city provide a 3-acre parcel for his project. He clarified that Lot 1 of the Certified Survey Map will be deeded to Kenneth Dugenske, Wood Renovator's and Lot 2 will remain city owned.

**MOVED** by Ald. Kjelland, **SECONDED** by Comm. Behrendt to **APPROVE AND RECOMMEND TO COUNCIL** the Certified Survey Map for Kenneth Dugenske located on S. Industrial Drive. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

**5. SITE PLAN REVIEW / KENNETH DUGENSKA, S. INDUSTRIAL DRIVE**

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Brennan Kane, Development Director described the site plan proposal and the Community & Economic Development Department's site plan recommendations for the construction of a 10,600 square foot building and office for Kenneth Dugenske, Wood Renovator's which is to be located on S. Industrial Drive in the city's Business and Technology Park.

**MOVED** by Ald. Kjelland, **SECONDED** by Comm. Behrendt to **APPROVE** the Site Plan Review for Kenneth Dugenske, S. Industrial Drive. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

## **6. ZONING CODE REWRITE UPDATE**

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Brennan Kane, Development Director announced that the second “Community Chat” would be occurring on April 23, 2019 from 6-8:00 p.m. in the Lower Level Library Rooms in conjunction with the Library Exhibit. He encouraged the Commission and public to attend.

## **7. REPORTS:**

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- a. **March 2019 Building Permits** - informational
- b. **March 2019 Code Enforcement Status Report** - informational
- c. **Development Update** – Brennan Kane, Development Director said he has submitted his resignation and said it was a pleasure serving the City for the last 5 years.

## **8. ADJOURNMENT**

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**MOVED** by Ald. Kjelland, **SECONDED** by Ald. Olson, to **ADJOURN** the April 9, 2019 Rescheduled Regular City Plan Commission Meeting. 5 ayes, 0 nays, 2 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 5:30 p.m.

Mayor Brian Smith, Chairperson

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