

**CITY OF WAUPACA
CITY PLAN COMMISSION**

**REGULAR MEETING
COUNCIL CHAMBERS, CITY HALL**

**WEDNESDAY, FEBRUARY 5, 2020
5:18 P.M.**

1. ROLL CALL

Present: Mayor Brian Smith, Chairperson, Commissioners Ald. Alan Kjelland, Justin Berrens, Public Works Director, Ald. Eric Olson, Tracy Behrendt and Pat Phair

Absent: Comm. John Kneer (excused)

Others Present: Andrew Dane, Interim Development Director

2. APPROVAL OF AGENDA

MOVED by Ald. Olson **SECONDED** by Ald. Kjelland to **APPROVE** the Agenda as presented. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

3. APPROVAL OF PLAN COMMISSION MEETING MINUTES: January 8, 2020

MOVED by Comm. Behrendt, **SECONDED** by Comm. Phair to **APPROVE** the January 8, 2020 City Plan Commission Meeting Minutes and places them on file. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

4. REZONING / CITY OF WAUPACA, MICHIGAN STREET AND HARDING STREET (ORDINANCE NO. 02-2020)

Public Works Director Justin Berrens described the location of the property to be rezoned as the Lakemen Field, the vacant Haberkorn Field and the City of Waupaca Water Department and storage area on Michigan Street and Harding Street, which is currently zoned as RC Resource Conservation. The city's intent is to rezone the property to PUL Public Facility and Utility Lands District to build a future Salt Shed and Public Works Facility. Ordinance No. 02-2020 is included in the packet for reference and will be introduced to Council for their consideration.

MOVED by Ald. Kjelland, **SECONDED** by Comm. Behrendt to **RECOMMEND** to Council to Rezone the Property Located on Michigan Street and Harding Street in the City of Waupaca to PUL Public Facility and Utility Lands District for the future Salt Shed and Public Works Facility, Ordinance No. 02-2020. 6 ayes, 0 nays, 1 absent **MOTION CARRIED** on a voice vote.

5. SITE PLAN REVIEW / CITY OF WAUPACA, MICHIGAN STREET AND HARDING STREET

Public Works Director Justin Berrens said that the site plan review is for the Salt Shed that the City intends to build on the former Haberkorn Field (500 Harding Street) property and described the preliminary plans and general layout of the future Public Works facility.

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MOVED by Ald. Olson, **SECONDED** by Ald. Kjelland to **APPROVE** the Site Plan Review for City of Waupaca Property located on Michigan Street and Harding Street in the City of Waupaca for the future Salt Shed and Public Works Facility (509 Harding Street). 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

6. COMPREHENSIVE PLAN AND ZONING CODE UPDATE

Andrew Dane, Interim Development Director updated the commission on the City's Comprehensive Plan and Citizen Feedback Survey saying there were 396 respondents and has posted the results on the city website. Mr. Dane reviewed and broke down the survey saying there were many comments regarding K-Mart and Shopko closing and bringing in other big box businesses, as well as several comments on the drug use in the community and the importance of keeping local shops on Main Street intact. (Informational.)

7. REPORTS: JANUARY 2020 BUILDING PERMITS, JANUARY 2020 CODE ENFORCEMENT STATUS REPORT AND DEVELOPMENT UPDATE

- a. **January 2020 Building Permits** – informational
- b. **January Code Enforcement Status Report** - informational
- c. **Development Update** – informational

8. ADJOURNMENT

MOVED by Ald. Olson, **SECONDED** by Comm. Phair, to **ADJOURN** the February 5, 2020 Regular City Plan Commission Meeting. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 6:18 p.m.

Mayor Brian Smith, Chairperson

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