

**CITY OF WAUPACA
CITY PLAN COMMISSION**

**REGULAR MEETING
COUNCIL CHAMBERS, CITY HALL AND
VIA VIDEO / TELECONFERENCING**

WEDNESDAY, SEPTEMBER 2, 2020

5:15 P.M.

1. ROLL CALL

Present: Mayor Brian Smith, Chairperson, Commissioners, Ald. Eric Olson, Ald. Alan Kjelland, Justin Berrens, Public Works Director, Tracy Behrendt, Pat Phair and John Kneer

Absent: none

Others Present: Aaron Jenson, City Administrator, Andrew Dane and Jeff Sanders, Zoning Administrator

2. APPROVAL OF AGENDA

MOVED by Ald. Kjelland **SECONDED** by Comm. Behrendt to **APPROVE** the Agenda as presented. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

3. APPROVAL OF PLAN COMMISSION MEETING MINUTES: August 5, 2020

MOVED by Ald. Olson, **SECONDED** by Comm. Phair to **APPROVE** the August 5, 2020 City Plan Meeting Minutes. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**4. DISCUSSION ITEMS: COMPREHENSIVE PLAN UPDATE – REVIEW
TRANSPORTATION CHAPTER**

Andrew Dane reviewed the goals, objectives, and strategies for the transportation section of the comprehensive plan that he has been working on. There was additional discussion on bike and pedestrian strategies moving forward. Fulton Street was identified as a major influence for all transportation types to support the City.

5. REVIEW OF ZONING CODE RE-WRITE, CONTINUATION

Jeff Sanders reviewed R1 and R2 of the City's Zoning Code and provided several examples of accessory structures and accessory dwelling units. There was discussion on murals and having a separate section in the code and/or within the downtown section of the code. The next steps are putting the finishing touches on the current draft of the code and to get ready for Council presentation and approval. Mr. Sanders said this may take a month or much longer depending on how much detail the Plan Commission would want.

Comm. Phair's connection lost at approximately 6:25 p.m.

**6. REPORTS: JULY 2020 BUILDING PERMITS, AUGUST 2020 CODE
ENFORCEMENT STATUS REPORT AND DEVELOPMENT UPDATE**

- a. **August 2020 Building Permits** – informational
- b. **August 2020 Code Enforcement Status Report** - informational

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c. **Development Update** – informational

7. ADJOURNMENT

MOVED by Ald. Kjelland, **SECONDED** by Comm. Behrendt, to **ADJOURN** the September 2, 2020 Regular City Plan Commission Meeting. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 6:53 p.m.

Mayor Brian Smith, Chairperson

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