

POLICE AND FIRE COMMISSION

REGULAR MEETING

Via Video/Teleconferencing

TUESDAY, DECEMBER 8, 2020

4:30 p.m.

Present: Commissioners Bryon Gyldenvand, Chairperson, Jim Schulz, Mary Phair, Romie Jungers, Don Fisher

Absent: none

Also Present: Chief Brian Hoelzel, Captain John Helgeson, Jeri Allen

1. CALL TO ORDER

2. APPROVE AGENDA

MOVED by Comm. Fisher **SECONDED** by Comm. Jungers to **APPROVE** the agenda as presented. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

3. MINUTES FROM THE NOVEMBER 2020 MEETING

MOVED by Comm. Jungers, **SECONDED** by Comm. Phair to **APPROVE** the Minutes from the November 2020 meeting. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

4. REVIEW OF THE NOVEMBER 2020 EXPENSE REPORT

MOVED by Comm. Schulz, **SECONDED** by Comm. Fisher to **APPROVE** the November 2020 Expense Report. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

5. DOJ Grant - informational

Applied for DOJ grant. It is under review

6. PROBATION – Officer Ryan Makuski

MOVED by Comm. Phair, **SECONDED** by Comm. Fisher to **APPROVE** the Officer Ryan Makuski coming off probation. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

7. UPDATES TO USE OF FORCE POLICIES – 5.01, 5.02, 5.03

MOVED by Comm. Phair, **SECONDED** by Comm. Fisher to **APPROVE** the updating of Use of Force policies 5.01, 5.02, 5.03. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

8. UPDATE ON ADMINISTRATIVE ASSISTANT POSITION

Conditional offer given. Approve pay rate and vacation.

MOVED by Comm. Jungers, **SECONDED** by Comm. Schulz to **APPROVE** the November 2020 Chief's Monthly Report. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

9. DISCUSSION ON CARRY-OVER OF VACATION FOR CHIEF

Chief would like to carryover an additional 40 hours of vacation.

MOVED by Comm. Jungers, **SECONDED** by Comm. Schulz to **APPROVE** the carryover of Chief's vacation. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote

10. CHIEF'S MONTHLY REPORT FOR NOVEMBER 2020

MOVED by Comm. Fisher **SECONDED** by Comm. Phair to **APPROVE** the November 2020 Chief's Monthly Report. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote

11. PERFORMANCE REPORT- Officer Van Dinter & Officer Wasrud - informational

12. ADOPT A FAMILY PROGRAM - informational

13. ADJOURNMENT

MOVED by Comm. Fisher, **SECONDED** by Comm. Jungers to **ADJOURN** the Regular December, 2020 Police and Fire Commission Meeting. 5 ayes, 0 nays 0 absent. **MOTION CARRIED** on a voice vote.

Meeting adjourned at 4:52 p.m.

Commissioner Bryon Glydenvand, Chairperson
Police and Fire Commission

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