



**CITY OF WAUPACA  
APPLICATION FOR HOTEL/MOTEL ROOM TAX PERMIT**

Please answer all questions completely. Please type or print & return completed application along with your \$25.00 annual permit fee to:

City of Waupaca  
Clerk-Treasurer Office  
111 S Main Street  
Waupaca, WI 54981

Name and address of Business:

\_\_\_\_\_

Phone ( ) \_\_\_\_\_

Legal Organization (Check One):      Sole Proprietorship \_\_\_\_\_  
  Partnership \_\_\_\_\_  
  Corporation \_\_\_\_\_

Wisconsin Sellers Permit No. \_\_\_\_\_

Number of Rooms or Units available for rent: \_\_\_\_\_

I hereby certify that the answers to the above statements are correct to the best of my knowledge and belief and that the above business is subject to City of Waupaca, Wisconsin Hotel/Motel Tax, regulations codified as Chapter 3.08 of the Municipal Code.

\_\_\_\_\_  
Signature of owner or authorized agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print name of owner or authorized agent

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_

Receipt No.: \_\_\_\_\_