



APPLICATION FOR EMPLOYMENT

CITY OF WAUPACA
 111 S MAIN STREET
 WAUPACA, WI 54981
 (715) 258-4411

www.cityofwaupaca.org

The City of Waupaca is an equal opportunity employer.

All hiring, promotion practices and other terms and conditions of employment shall be maintained and conducted in a manner which does not illegally discriminate on the basis of age, race, religion, color, disability, pregnancy, marital status, sex, national origin, ancestry, or any other legally protected status.

APPLICATION INSTRUCTIONS:

- Please print in ink or type. Submit application to the above address
- This application must be fully completed to be considered for employment. Incomplete applications may be rejected.
- If more space is needed, please indicate this on the application form and attach the additional paper to the application.
- Applications received after the deadline will not be considered.
- A separate application is required for each position.

POSITION APPLIED FOR: _____

DATE: _____

PERSONAL INFORMATION		
Last Name: _____	First _____ MI _____	Former name(s): _____
Mailing Address: _____		Social Security Number _____
City, State, Zip: _____		E-mail address: _____
Best time to call you at home is: _____	Home Phone _____	Cellular Phone (Optional) _____
May we contact you at work? Yes <input type="checkbox"/> No <input type="checkbox"/>	Work Phone _____	Best time to all you at work is: _____
Are you legally eligible for employment in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		Are you 18 or older? Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been employed by the City of Waupaca before Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, give dates: _____		Department: _____
		Position: _____
Are you interested in: Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/>		Date available to begin work: _____
Can you travel if position required it? Yes <input type="checkbox"/> No <input type="checkbox"/>	Wisconsin Driver's License: Yes <input type="checkbox"/> No <input type="checkbox"/> Number: _____	Commercial Drivers License: Yes <input type="checkbox"/> No <input type="checkbox"/> CDL Classes: Endorsements: _____
Are you currently receiving or have you applied for an annuity under the Wisconsin Retirement System? Yes <input type="checkbox"/> No <input type="checkbox"/>		
How did you learn about this position? _____		