

**CITY OF WAUPACA
CITY PLAN COMMISSION**

**REGULAR MEETING
COUNCIL CHAMBERS, CITY HALL**

**WEDNESDAY SEPTEMBER 1, 2021
5:27 P.M.**

CLERK'S NOTE: The meeting was not recorded or videotaped. The minutes are transcribed off the motion sheets provided by Justin Berrens, Public Works Director.

1. ROLL CALL

Present: Mayor Brian Smith, Chairperson, Commissioners Ald. Eric Olson, Angela LeSage, Pat Phair, Ivan Wayne, Ald. Alan Kjelland and Justin Berrens, Public Works Director

Absent: none

Others Present: Aaron Jenson, City Administrator, Jeff Sanders, Zoning Administrator and Andrew Dane, Senior Economic Development Specialist

2. APPROVAL OF AGENDA

MOVED by Ald. Olson **SECONDED** by Comm. Phair to **APPROVE** the Agenda as presented 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

3. APPROVAL OF PLAN COMMISSION MINUTES FROM AUGUST 4, 2021

MOVED by Ald. Kjelland, **SECONDED** by Comm. Phair to **APPROVE** the City Plan Minutes from the August 4, 2021 meeting. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**4. ZONING CHANGE WITH HOMELESS SHELTER OVERLAY DISTRICT
BOUNDARY DESIGNATION / FOUNDATIONS FOR LIVING, INC., 1421
CHURCHILL STREET (ORDINANCE NO. 13-2021)**

MOVED by Comm. Phair, **SECONDED** by Ald. Olson to **RECOMMEND** Ordinance No. 13-2021 to Council. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

**5. ZONING CHANGE / PETERSEN BROTHERS PROPERTIES, LLC, 1407 AND 1533
ROYALTON STREET (ORDINANCE NO. 14-2021)**

MOVED by Ald. Kjelland, **SECONDED** by Comm. LeSage to **RECOMMEND** Ordinance No. 14-2021 to Council. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

6. ORDINANCE NO. 15-2021 / CHAPTER 17 SIGNAGE CHANGES

MOVED by Ald. Olson, **SECONDED** by Comm. Wayne to **RECOMMEND** Ordinance No. 15-2021, Chapter 17 Signage Changes to Council. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

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7. INTERNAL SITE PLAN REVIEW REPORT AND DEVELOPMENT UPDATE

Jeff Sanders, Aaron Jenson and Andrew Dane discussed current projects in the works. One notable project is the River North Plan. Andrew Dane discussed the amazing Downtown Grant Program. 18 applications in total and spread-out throughout Main Street totaling \$1.2 million in investment into downtown properties.

8. ADJOURNMENT

MOVED by Comm. Phair, **SECONDED** by Ald. Olson, to **ADJOURN** the September 1, 2021 Regular City Plan Commission Meeting. 7 ayes, 0 nays, 0 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 6:09 p.m.

Mayor Brian Smith, Chairperson

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