

**CITY OF WAUPACA
CITY PLAN COMMISSION**

**REGULAR MEETING
COUNCIL CHAMBERS, CITY HALL**

**WEDNESDAY OCTOBER 6, 2021
5:22 P.M.**

1. ROLL CALL

Present: Mayor Brian Smith, Chairperson, Commissioners Ald. Eric Olson, Angela LeSage, Ivan Wayne, Pat Phair and Justin Berrens, Public Works Director

Absent: Ald. Alan Kjelland (excused)

Others Present: City Administrator Aaron Jenson, Jarod Rachu, Community & Economic Development Specialist and Jeff Sanders, Zoning Administrator

2. APPROVAL OF AGENDA

MOVED by Comm. Phair **SECONDED** by Ald. Olson to **APPROVE** the Agenda as presented 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

**3. APPROVAL OF PLAN COMMISSION PUBLIC HEARING AND MINUTES FROM
SEPTEMBER 1, 2021**

MOVED by Comm. Wayne, **SECONDED** by Comm. LeSage to **APPROVE** the City Plan Public Hearing and Minutes from the September 1, 2021 meeting. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

**4. CONDITIONAL USE PERMIT / VANITY PROPERTIES, LLC, 106 W. UNION ST
(AKA 122 S. MAIN ST)**

Zoning Administrator Jeff Sanders explained that the proposed use of this property is a Cocktail Lounge and a Conditional Use Permit is required in the B-2 district for this type of business.

MOVED by Comm. Wayne, **SECONDED** by Ald. Olson to **RECOMMEND TO COUNCIL** Issuing a Conditional Use Permit to Vanity Properties, LLC, 106 W. Union St (AKA 122 S. Main St.). 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

**5. INTERNAL SITE PLAN REVIEW REPORTS; AUGUST AND SEPTEMBER 2021,
PERMIT REPORTS; CODE ENFORCEMENT STATUS REPORTS AND
DEVELOPMENT UPDATE**

Jarod Rachu, Community & Economic Development Director reported on the internal site plans that were issued by staff in-house. City Administrator Aaron Jenson provided the report for the August and September building permits. Mr. Jenson said there was nothing out of the ordinary to report for the Code Enforcement status except for an obnoxious flag that was located on Jefferson Street that has been addressed. Mr. Jenson reported that the River North Neighborhood Concept RFP was sent out and they have been receiving bids and

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he reported on the Presto project. He added that the city has tentatively been awarded a \$100,000 EDA Planning Grant to build an Economic Development Resilience Plan.

6. ADJOURNMENT

MOVED by Ald. Olson, **SECONDED** by Comm. Phair, to **ADJOURN** the October 6, 2021 Regular City Plan Commission Meeting. 6 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

The meeting adjourned at 5:47 p.m.

Mayor Brian Smith, Chairperson

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