

CITY OF WAUPACA AIRPORT BOARD MEETING

REGULAR MEETING
WAUPACA MUNICIPAL AIRPORT
BRUNNER FIELD (with the option to attend
virtually via video / teleconferencing)

WEDNESDAY, SEPTEMBER 28, 2022

5:41 P.M.

Present: Jim Woroniecki, Jeff Lange, Bruce Doscher, Michael Wiberg, Waupaca Foundry Representative, and Noel Isken, Youth Representative

Absent: Ald. Paul Hagen (excused)

Also Present: Mat Klatt and Britney Klatt, KlattAero, Fixed Base Operator and Aaron Jenson, City Administrator

1. APPROVE AGENDA

MOVED by Mr. Lange, **SECONDED** by Mr. Woroniecki to **APPROVE** the Agenda as presented. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

2. APPROVE THE MINUTES OF THE AUGUST 3, 2022 MEETING

MOVED by Ms. Isken, **SECONDED** by Mr. Lange to **APPROVE** the Minutes of the August 3, 2022 Meeting. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

3. REVIEW MANAGER'S REPORT, HANGAR REPORT AND TRAFFIC COUNT REPORT – MAT / BRITNEY KLATT, KLATTAERO, AIRPORT MANAGERS

Mat Klatt reported that Runway 10/28 and the Ramp and Taxiway are scheduled to be crack sealed shortly with the airport closing for 2 days; the project could take up to one month to complete. The Bureau of Aeronautics (BOA) completed an inspection and Mr. Klatt is waiting for the results. Mr. Woroniecki was able to fix the Beacon thus saving the airport money and he found a company to redo the fuel sign. EAA Chapter 444 held another successful Young Eagles Rally providing flights to 46 kids. Celestial Kinetics Flight Academy has started flight instruction. On October 4, 2022, there will be an FAA Seminar and on October 20-21, 2022, the Waupaca County Sheriff's Department will be doing their EVOG Training at the Airport. Dan Gallow is providing his Kit Fox for the Halloween on Main Event on October 28, 2022 and Bruce Doscher will have tables set up to provide information during the event.

Fuel sales 100LL: August - 2,450 gallons
September - 2,900 gallons
Fuel sales Jet A: August - 2,300 gallons
September – just under 2,400 gallons

4. RENTAL OF HANGAR SPACE AGREEMENT FOR SPACE NO. 6 TO LIMA WHISKEY AVIATION, LLC

Britney Klatt reported that EAA Chapter 444 has vacated Hangar Space No. 6 and Lima Whiskey Aviation, LLC has signed an Agreement to rent the Hangar space.

MOVED by Mr. Woroniecki, **SECONDED** by Mr. Doscher to **APPROVE** the Rental of Hangar Space Agreement for Space No. 6 to Lima Whiskey, Aviation, LLC. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

5. SNOWPLOWING CONTRACT

City Administrator Aaron Jenson said that ACS Snowplowing, Joe Anderson is no longer providing snowplowing service. A request for proposals was sent to all area companies providing that service and two bids were received, TLC Landscaping and Silvermist Landscaping. When comparing their hourly rates both are over double the cost of what ACS charged last year for snowplowing. Mr. Jenson recommended denying both proposals at this point and looking at other snowplowing options for the airport. Mr. Wiberg, Waupaca Foundry stated they were disappointed that ACS Snowplowing was not providing this service because they did a fantastic job last year. There was discussion that TLC Landscaping did not have the equipment to plow the airport in an efficient manner. Mr. Jenson stated that the City Street Department has a fleet of snowplowing equipment and will make sure that the Airport is plowed in a timely manner if they are unable to find a company to enter into a contract with.

MOVED by Mr. Woroniecki, **SECONDED** by Mr. Lange to **TABLE** the Snowplowing Contract discussion. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

6. DISCUSSION ON LONG TERM RAMP PARKING

Mr. Klatt suggested that there should be a policy in place for long-term ramp parking in the case that an aircraft is abandoned or the owner is deceased. He is looking to establish a minor monthly fee for an aircraft on the ramp that does not fly; he said that if funds are owed, it gives the city a clear legal path to do something with that aircraft. He suggested a \$25 monthly fee and/or prepare an agreement. There currently is an aircraft that has been sitting on the ramp for an extended amount of time, which will be in the way of snowplowing this winter and in the way of the EVOC training among other events. There was discussion of creating a steeper fee such as \$250 or \$300 if the aircraft is not removed for snowplowing. No action taken but there was general support for Mat and Britney Klatt to develop a policy and fee and bring back to the board for further review and discussion.

7. LIST OF BILLS AND ANY OTHER INVOICES THAT MAY COME BEFORE THE BOARD

MOVED by Ms. Isken **SECONDED** by Mr. Lange to **APPROVE** the List of Bills as presented. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

8. CONFIRM NEXT RESCHEDULED MEETING DATE OF NOVEMBER 30, 2022

MOVED by Mr. Lange **SECONDED** by Mr. Doscher to **CONFIRM** the next Rescheduled Airport Board meeting date of Wednesday, November 30, 2022. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

Airport Board Meeting
September 28, 2022

9. ADJOURNMENT

MOVED by Ms. Isken **SECONDED** by Mr. Lange to **ADJOURN** the September 28, 2022 Regular Airport Board Meeting. 5 ayes, 0 nays, 1 absent. **MOTION CARRIED** on a voice vote.

Meeting adjourned at 6:17 p.m.

Aaron Jenson, City Administrator

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