

**CITY OF WAUPACA
COMMITTEE OF THE WHOLE**

**SPECIAL CALLED MEETING
COUNCIL CHAMBERS, CITY HALL
(With the Option to attend physically
or virtually via video/teleconferencing)**

TUESDAY SEPTEMBER 6, 2022

7:06 P.M.

1. CALL TO ORDER

Pursuant to regulations, the Common Council of the city of Waupaca met on the above date and time.

2. ROLL CALL

Present: Mayor Brian Smith, Alderpersons Collin Dykstra, Lori Chesnut, Paul Hagen, Henry Veleker, Scott Purchatzke, Dave Peterson, Dmitri Martin, Paul Mayou, Mary Phair and Eric Olson

Absent: none

Others Present: Aaron Jenson, City Administrator, Sandy Stiebs, City Clerk, Kathy Kasza, Finance Director/Treasurer, Stephanie Reif, Assistant Finance Director, Eric Bailey, Library Director, Jarod Rachu, Community and Economic Development Director, Justin Berrens, Public Works Director, Laura Colbert, Parks and Recreation Director, Chief Brian Hoelzel and Josh Werner, IT Community Media Director

3. APPROVE AGENDA

MOVED by Ald. Olson, **SECONDED** by Ald. Chesnut Council **APPROVES** the Agenda as presented with handouts. 10 ayes, 0 nays, 0 absent. **MOTION CARRIED ON A VOICE VOTE.**

4. FY 2023 Budget Workshop Session #2 – TRANSIT AND TIF OVERVIEW

- **TRANSIT: Overview of WDOT and federal transit subsidies and how the City leverages these funds to meet the cost of the service**
- **TRANSIT: Overview of Transit Budget Worksheet**
- **TIF: Overview and summary of open TID's (4, 8, 10, 11, 12)**

City Administrator Aaron Jenson explained that CARES funding in 2022 greatly assisted the 49 active shared-ride taxi programs across the state. In addition to increased state and federal funding, the City has realized a large increase in ridership revenues through July 2022 as seen below.

- Ridership Revenue through July 2021: \$98,451
- Ridership Revenue through July 2022: \$139,197

Each year the City of Waupaca budgets \$10,000 of levy money to help cover costs not covered through state and federal grants or ridership revenues. Some years, more than \$10,000 has been transferred from the general fund to the transit fund at the end of the year to balance the fund. In other years, fewer than \$10,000 dollars have been needed which results in a positive fund balance and a cushion for future years. 2021 audited numbers showed the Transit Fund had \$11,900 more in revenues than expenses bringing our current Transit Fund balance to \$13,535. Due to increases in both ridership revenues and

Committee of the Whole Meeting
September 6, 2022

state and federal funding, we are projecting that the fund will once again have more revenues than expenses in 2022.

For 2023, Mr. Jenson recommends budgeting \$10,000 for the Transit Fund as state and federal funding is expected to return to normal levels (50%). It is difficult to project if the increases in revenues seen in 2022 will sustain themselves throughout 2023. 2023 is the final extension year of a 5-year contract with Brown Cab. The City's expenses during each extension year are tied to the August CPI, which will be released on September 14, 2022. Because of the increased cost and decreasing state/federal revenues, we will be recommending a taxi fare rate increase in an effort to mitigate future draws on the General Fund.

Finance Director/Treasurer Kathy Kasza provided an overview and summary of the city's open TID's 4, 8, 10, 11 and 12. TID #4 Western Avenue is done with expenditures and there can be no additional development agreements, it is continuing to fund TID #10, is generating about \$621,000 in increment, and will pay its final debt payment in 2023. TID #8 East Gateway, its expenditure period ended in 2019 and in 2024 will be the first payment to Water Funds, Sewer Funds and Debt Service. TID #10 Badger Street's expenditure date is 2023. TID's #11 River North and #12 Churchill Street are newly created with nothing to report at this time.

5. ADJOURNMENT

MOVED by Ald. Hagen, **SECONDED** by Ald. Dykstra Council **ADJOURNS** the Special Called September 6, 2022 Committee of the Whole Meeting. 10 ayes, 0 nays, 0 absent. **MOTION CARRIED ON A VOICE VOTE.**

Meeting adjourned at 7:28 P.M.

Mayor Brian Smith
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